

The Degree of Doctor of Education (EdD – 360 points)

These regulations must be read in conjunction with the General Regulations for the University.

1. Version

- (a) These Regulations came into force on 1 January 2018.
- (b) This degree was first offered in January 2015.

2. Variations

The Amo Rangahau | Dean of Postgraduate Research may vary these Regulations where special or unusual circumstances warrant it.

3. The structure of the qualification

To qualify for the Doctor of Education a student must pass a portfolio and thesis having a minimum total value of 360 points. It consists of two parts: Part I – Research Portfolio (120 points) and Part II Thesis (240 points).

Part I must comprise:

- (a) a comprehensive critical review of the literature relevant to the student's proposed research question(s); and
- (b) an analytical paper on policy and/or practice in the student's field of research; and
- (c) a project on research methodology; and
- (d) the preparation of a full thesis proposal; and
- (e) presentation at a confirmation colloquium.

Part II must:

- (a) include original research that makes a significant contribution to knowledge; and
- (b) place the research in the broader framework of the discipline; and
- (c) be undertaken under qualified supervision; and
- (d) meet recognised international standards; and
- (e) be submitted in English or te reo Māori; and
- (f) not exceed 80,000 words, excluding appendices.

4. Admission to the qualification

- (a) A student, before enrolling for the degree, must be approved by the Amo Rangahau | Dean of Postgraduate Research (or delegate) as having adequate qualifications, experience and the ability to pursue the proposed course.
- (b) A student for the degree must have either:
 - i. qualified for an Aotearoa New Zealand equivalent of a bachelor's degree with First or Second Class (Division I) Honours, or a master's degree with Distinction or Merit; or
 - ii. been admitted with a degree of equivalent standing to those in Regulation 4(b)(i).
- (c) In special circumstances, the Amo Rangahau | Dean of Postgraduate Research may approve the enrolment of a graduate who does not hold one of the qualifications under Regulation 4(b), but who has produced satisfactory evidence of adequate research experience, training and ability to pursue the degree.
- (d) Unless an exemption is granted by the relevant Amo | Dean, a student must have a minimum of five years' experience in a relevant professional role.

5. Subjects

The subject area for the degree is a relevant discipline in Education.

6. Time limits

- (a) Part I
 - i. Unless an exemption is granted by the Amo Rangahau | Dean of Postgraduate Research, a student must complete Part I by studying part-time over 24 months.

- (b) Part II
 - i. Part II can be completed either part-time or full-time.
 - ii. If studying full-time, the maximum period of enrolment is 36 months unless an exemption is granted by the Amo Rangahau | Dean of Postgraduate Research.
- (c) Part I and Part II
 - i. The minimum period of enrolment for both Parts I and II is 48 months.
 - ii. The maximum period of enrolment is 6 years.

7. Transfers of credit, substitutions and cross-credits

Transfers of credit, substitutions and cross-credits are not applicable for this degree.

8. Progression

- (a) Coursework during EdD Candidature
 - i. A student may not enrol in other degrees, certificates or diplomas while doing their EdD without permission of the Amo Rangahau | Dean of Postgraduate Research.
- (b) Enrolment in Part I
 - i. Once enrolled, a student must execute Part I of the degree and complete their research portfolio – the final element being their thesis proposal.
 - ii. Thesis proposals must be completed under the guidance of the cohort lecturers and the Senior Supervisor.
- (c) Student – Supervisory Agreement
 - i. Within 24 months of initial enrolment, and at the completion of Part I, a student must submit a Student – Supervisory Agreement and Research Proposal for approval of the Tumuaiki Tari/Kura | Head of Department/School and Amo Rangahau | Dean of Postgraduate Research.
- (d) Confirmation
 - i. A student must undertake an EdD confirmation process within 24 months of enrolment. This may result in:
 - a. the student's full enrolment being confirmed; or
 - b. the student's provisional enrolment being extended for up to six months; or
 - c. the student's enrolment be discontinued.
 - ii. If the student's research involves a contract (other than the Student – Supervisory Agreement), the EdD confirmation document must be signed by Te Rōpū Rangahau | UC Research and Innovation.
 - iii. Where the student's research is dependent on the approval of the University's ethics committee(s), or any other committee or organisation, appropriate approval must be prior to undertaking EdD confirmation. Where it is not possible to provide these approvals at the time of submitting the proposal and Confirmation Report Form, the Te Kura Tāura | Graduate School must be informed as soon as the approvals are received.
- (e) Progress Reports
 - i. At six month intervals after the date of EdD confirmation, the student and supervisors must submit an EdD Progress Report.
 - ii. Unsatisfactory progress may result in the student being put on probation. Continued unsatisfactory progress may result in discontinuation from the EdD.
- (f) Supervision
 - i. The formal supervisory team must comprise at least two, and no more than four, members nominated in the Student – Supervisory Agreement.
 - ii. Every supervisory team must include a Senior Supervisor who holds a doctorate and is a continuing member of Te Whare Wānanga o Waitaha | University of Canterbury academic staff; and
 - iii. The appointment of, and any changes to, the supervisory team are subject to approval by the Amo Rangahau | Dean of Postgraduate Research.
- (g) Thesis submission
 - i. A student must be enrolled at the time of thesis submission.
 - ii. A thesis must be submitted to the Te Kura Tāura | Graduate School as a PDF file or in a previously agreed format.

iii. In all cases the submissions shall be accompanied by a certificate from the Senior Supervisor stating that the work submitted was carried out under their immediate supervision, that the requirements of Part I and Part II of the degree have been fulfilled and, where appropriate, that any conditions laid down in other regulations have been satisfied.

(h) Examination

- i. Examination of the thesis is conducted by two Examiners supported by a neutral Examination Chair.
 - ii. The Examiners and the Examination Chair must be nominated by the Tumauaki Tari/Kura | Head of Department/School (or nominee) and approved by the Amo Rangahau | Dean of Postgraduate Research.
 - iii. A Tumauaki Tari/Kura | Head of Department/School who is also a supervisor of the student must delegate the nomination of Examiners to an appropriate independent member of staff.
 - iv. Once Examiners have been nominated, communications with them related to the thesis must occur only through the Te Kura Tāura | Graduate School or the Examination Chair.
 - v. Each Examiner must submit an independent thesis report and recommendation to the Te Kura Tāura | Graduate School.
 - vi. On the receipt of Examiner's reports, the Amo Rangahau | Dean of Postgraduate Research will determine whether the oral examination should proceed.
 - vii. In the event of unresolvable conflicting recommendations by the two Examiners, an independent external Examiner will be appointed.
 - viii. The oral examination must be conducted by one Examiner in the presence of the Examination Chair and at least one member of the supervisory team.
 - ix. The student may invite a maximum of two observers to the oral examination.
 - x. The Examination Chair may invite other observers with the prior agreement of the student.
 - xi. Observers must remain silent and not disrupt the examination in any way.
 - xii. The Chair may ask questions of the student, must ensure that questions posed by any absent Examiners are put to the student, and must provide an independent report of the examination.
 - xiii. Members of the supervisory team in attendance of the oral exam must not play a role in deciding the results of the examination. Their default positions are as observers, but where appropriate the Examination Chair may request them to participate.
 - xiv. After the oral examination, the Examiner must recommend one of the following:
 - a. The student be awarded the Doctor of Education.
 - b. The student be awarded the Doctor of Education subject to satisfactory completion of amendments.
 - c. The student be invited to revise and resubmit the thesis for examination.
 - d. The student not be awarded the Doctor of Education but be awarded the appropriate master's degree instead.
 - e. The student not be awarded a degree.
 - xv. Where a student is required to make amendments to the thesis following the examination, those amendments must be approved by either the Examination Chair or a designated member of the supervisory team. Once approved the student will become eligible to graduate.
 - xvi. At any point during the examination process, either the student or supervisor may appeal to the Amo Rangahau | Dean of Postgraduate Research.
- (i) Revision and Resubmission
- i. The revision and resubmission process can only be exercised once.
 - ii. Resubmission must occur in the time approved by the Amo Rangahau | Dean of Postgraduate Research.
 - iii. A student must be enrolled during the time that revisions are taking place.

9. Exit and Upgrade Pathways to other Qualifications

- (a) A student may apply to the Amo Rangahau | Dean of Postgraduate Research to transfer to the PhD programme.
- (b) A student for the Doctor of Education who has not met the requirements for the degree or who wishes to transfer to the Master of Education, Postgraduate Diploma in Education or Postgraduate Certificate in Education may apply to the relevant Amo | Dean to withdraw from the degree and be awarded the other qualification if they meet the requirements for that qualification.

10. Place of research and study

Unless approval has been granted at the time of enrolment for extramural study:

- (a) A student must spend at least 18 months undertaking research at Te Whare Wānanga o Waitaha | University of Canterbury. With support from the senior supervisor, and approval of the Amo Rangahau | Dean of Postgraduate Research this period may be reduced.
- (b) A student wishing to undertake study away from Te Whare Wānanga o Waitaha | University of Canterbury must apply to the Amo Rangahau | Dean of Postgraduate Research in advance and demonstrate that:
 - i. there are adequate research facilities and supervision; and
 - ii. there is satisfactory means of communication with the supervisors at Te Whare Wānanga o Waitaha | University of Canterbury; and
 - iii. consideration has been given to risks associated with research being conducted at the proposed location.

11. Appeals

A student may appeal against any decision made by the Amo Rangahau | Dean of Postgraduate Research as stipulated in the General Regulations for the University.