



Thank you for committing to minimise resource use and becoming more sustainable in our shared workspaces! With your help, we can achieve our goal of becoming a truly sustainable university.

The Sustainability Office recognises the efforts of staff and faculty to green their daily activities by offering UC Eco-Office Certification, one of the components of the wider UC Eco-Office Programme. Participating offices receive a certificate celebrating their certification status and are acknowledged on the www.sustain@canterbury.ac.nz website and in other UC publications for their positive contribution to sustainability at UC.

Four steps to certification

There are four successive stages of Eco-Office certification, represented by the unfurling fern frond into a fern leaf. To receive certification, please submit the final page of a level's checklist, containing the signatures of at least 75% of office members,* including the office head or programme director. Members must sign to affirm that they are becoming more sustainable by taking the steps required by that level of certification. Eco-Office certification does not require a formal audit by the Sustainability Office, although certification status is subject to periodic review.

Offices must complete every action on the checklist, unless it is not applicable to their operations. In this case, simply note this on the submitted form.

When new employees join an Eco-Office, they should be oriented to expectations for sustainable office use.

To access Eco-Office recourses

For resources to help your office reach Eco-Office certification, such as tips, signs, and product information, please visit www.sustain.canterbury.ac.nz/ecoffice/, and download the UC Eco-Office Guide, lovingly handcrafted by our very own UC Eco-Office Network!

To become a member of the UC Eco-Office Network, and join in the fun with like-minded UC office-users, email the UC Sustainability Projects Facilitator. (www.sustain.canterbury.ac.nz/contact.shtml)