Council

Public Meeting Minutes

Te Kaunihera o Te Whare

Wānanga o Waitaha

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| **DATE** | Monday 16 September 2024 |
| **TIME** | 9:00am |
| **VENUE** | Council Chamber, Level 6, Matariki Building |
| **PRESENT** | Ms Amy Adams (Chancellor), Professor Cheryl de la Rey, Vice-Chancellor, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard (via Zoom), Ms Lisa Tumahai, Ms Poto Williams, Ms Catherine Woods.  |
| **IN ATTENDANCE** | Ms Barbara Albertson, Transcript Co-ordinator, Ms Heather Couch, Academic Quality & Records Teams Leader, Professor Peter Gostomski, Acting Deputy Vice-Chancellor (Research), Associate Professor Alison Griffith, Ms Adela Kardos**,** General Counsel & Registrar, Professor Catherine Moran, Deputy Vice-Chancellor (Academic), Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life (via Zoom), Mr Grantley Judge, Governance & Compliance Manager, Ms Ann Gibbard, Governance Advisor, Mr Matt Stanley and Ms Sarah Naudē (Propero), Students 4 Justice in Palestine (Jamila Badis, Jonty Coulson, Jospeh Fullerton, Aurora Garner Randolph, Alia Govin-Fowler, Darien Gray, Aylssa Humphreys, Emma Johns, Jenna Kelly, Clara McCombs, Ash McNeur, CJ Maglaqui, Jeremy Martin, Desmond Marcoschi, Riley Neupauer, Hayley Shields, Vivien Silver-Hessey).  |
| **APOLOGIES** | Ms Gillian Simpson for lateness (9.20am) and early departure (1.00pm), Ms Rachel Robilliard for early departure (11.30am). |
| **WELCOME**  | The Chancellor opened the meeting with a Karakia.  |
| **REGISTER OF INTERESTS** | The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.  |
| **Conflicts of interest** | No conflicts of interest were advised. |
| **MINUTES OF THE PREVIOUS MEETING** | **Confirming the Minutes of the meeting held on 19 August 2024**Moved:*That the minutes of the meeting held on 19 August 2024 be confirmed as a true and correct record.*Carried |
| **MATTERS ARISING** | **Action Schedule**Mr Grantley Judge, Governance and Compliance Manager, noted those actions completed and those future dated.  |
| **HEALTH & SAFETY** | **Monthly Health and Safety (H&S) Report**Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life presented the Monthly Health & Safety Report via Zoom.In discussion the following was noted:  * The proposed H&S Observations Plan for 2025 was provided to Council.
* Professor Heinemann thanked the Health & Safety Team for the information on the risk treatment of infectious diseases by other New Zealand universities.
* Initiatives were discussed to encourage students to self-report any health and safety issues. Suggestions were the use of QR codes, advertising around campus/halls and during orientation week. The new Student App would look to include Assura reporting ability.

 Moved:*That Council notes:*1. *the progress, understanding and management of health and safety risks across the organisation; and*
2. *this report covers the period 1 July – 31 July 2024.*

Carried |
| **FROM THE CHANCELLOR** | **Degrees Conferred in Absentia**Moved:*That Council approves the degrees to be revoked and awarded in absentia for the public record.* CarriedMs Albertson and Ms Couch left the meeting. |
| **FROM THE VICE-CHANCELLOR** | **Vice-Chancellor’s Monthly Report**The Vice-Chancellor highlighted items from her written report and the following was noted:* A second visit was expected from the University Advisory Group in November and would likely focus on governance and funding.
* There was a record number of 6,000 prospective students and their families who attended the Open Day on 30 August.
* The Vice-Chancellor congratulated Mr Greg Scott and his team on their recent awards at the Asia Pacific Student Accommodation Association Conference.
* Mr Luc MacKay thanked the Vice-Chancellor for highlighting student work in her Report, especially the Sustainable Development Goals Awareness campaign.
* Council commended staff who contributed to the success of the recent “Raising the Bar” event.

Moved:*That Council notes the Vice-Chancellor’s monthly report.*Carried |
| **ACADEMIC BOARD** | **Academic Board Report**Associate Professor Alison Griffith presented the Academic Board Report, and the following was noted: * Council advised they would seek further advice on the impact on the University of the Disclose, Divest & Suspend motion, which was proposed by the Board, before considering the matter further.

Moved:*That Council notes the 9 August 2024 Academic Board Report and requests management to provide further information on the impact to UC of the proposed motion to disclose, divest and suspend all connections with Israel.* CarriedAssociate Professor Alison Griffith left the meeting. |
| **PUBLIC EXCLUDED MEETING** | Moved:*That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:* |

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| **Item on Public Excluded Agenda** | **General Subject Matter** | **Reason for passing this resolution in relation** **to each matter** | **Grounds under section 48(1) for the passing of this resolution** |
| 4.04.1 | **Minutes**Confirm public excluded minutes of 19 August 2024 | These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded. | Refer to previous minutes |
| 5.05.15.2 | **Matters Arising**Action ScheduleInformation Papers | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 6.0 6.16.26.3 | **Digital Screen**Digital Screen Establishment Board Quarterly ReportDigital Screen Mid-Programme ReviewDigital Screen Package 2 Detailed Business Case | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 7.07.17.2 | **Health & Safety**Monthly Health & Safety Verbal UpdateH&S Audit – Actions Progress Update | To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(f)(i) |
| 8.08.1 | **Arbitration**Arbitration Matter Strategy Verbal Update | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 9.09.19.29.39.4 | **Finance & Major Projects**Student Accommodation JV30 June 2024 Summary Consolidated Financial Statements31 August 2024 Financial Report2024/2025 Insurance Renewal  | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 10.010.1 | **Strategy & Planning**Draft Triennial Plan 2025-2027 (incl 2025 KPIs) | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 11.011.1 | **Digital Services**Digital Transformation 6-Monthly Update | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 12.012.112.212.312.412.512.6 | **From the Chancellor**Chancellor Meetings & Correspondence Verbal UpdateFinal October Strategy Day AgendaCouncil Workplan 2024 UpdateDraft Council Workplan 2025Notice of Pro-Chancellor Election in NovemberNotice of Committee Elections in November | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 13.013.113.213.3 | **From the Vice-Chancellor**Vice-Chancellor’s Monthly ReportUpcoming UC EventsAcademic Board Minutes 12 July 2024 | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 14.014.114.2 | **Other**Naming Rights Policy ReviewHonorary Doctorate 2025 Nominations | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h) 7(f)(i) |
| 15.0 | **General Business** | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |
| 16.0 | **Council-Only Time** | To enable the University to carry out, without prejudice or disadvantage, commercial activities.To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. | 7(h)7(f)(i) |

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|  | *and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.*Carried |
| **GENERAL BUSINESS** | There were no items of general business. |
| **NEXT MEETING** | The next Council meeting will be held on Wednesday 20 November 2024 at 9:00am in the Council Chamber. |
| **MEETING CLOSED** | The public meeting closed at 2.11pm. |

SIGNED AS A CORRECT RECORD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COUNCIL ACTION SCHEDULE**

from the meeting held on 16 September 2024

(new and updated actions are shown in red)

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|  | **Action** | **By Whom** | **Due Date** | **Expected** |
|  | Health, Safety & Wellbeing Policy – note on policy that it is under active review | Mr Judge | Sep 2024 | Complete |
|  | Provide Council with a report on UC’s QS ranking strategy. | Professor Gostomski | October Strategy Day |  |
|  | Provide Council with management’s advice on the impact to UC of the proposed motion to disclose, divest and suspend all connections with Israel. | Vice-Chancellor | TBC |  |
|  | Health, Safety and Wellbeing Policy Review – Revised policy to Council for approval | Mr O’Flaherty | TBC |  |