

COUNCIL Public Meeting Agenda

Te Kaunihera o Te Whare Wānanga o Waitaha



Agenda

DATE Thursday 20 February 2025
TIME 9:00am
VENUE Council Chamber, 6th Floor, Matariki Building

Refer to Page No.
(matches Diligent).

WELCOME & KARAKIA (opening meeting)

<i>Kia hora te marino</i>	<i>May peace be widespread</i>
<i>Kia whakapapa pounamu te moana</i>	<i>May the sea be like greenstone</i>
<i>Hei huarahi mā tātou i te rangi nei</i>	<i>A pathway for us all this day</i>
<i>Aroha atu, aroha mai</i>	<i>Let us show respect for each other,</i>
<i>Tātou i a tātou katoa</i>	<i>for one another</i>
<i>Hui e! Tāiki e!</i>	<i>Bind us all together!</i>

1. APOLOGIES
2. REGISTER OF INTERESTS 3-5
3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.
4. MINUTES
4.1. Confirming minutes of meeting held on 20 November 2024 – For Approval 6-11
5. MATTERS ARISING
6. HEALTH & SAFETY
6.1. Monthly Health & Safety Report – For Information 12-24
(Paul O’Flaherty, Executive Director, People, Culture and Campus Life)
7. FROM THE CHANCELLOR
7.1. Degrees Conferred in Absentia – For Approval -
8. FROM THE VICE-CHANCELLOR
8.1. Vice-Chancellor’s Monthly Report – For Information 25-30
8.2. Academic Board Report – For Information 31-32
(Associate Professor Alison Griffith)

9. **PUBLIC EXCLUDED MEETING**

Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 20 November 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Annual Report Draft Annual Report 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5	Planning, Strategy & Finance 31 December 2024 Q4 University Actuals vs Budget Report 31 January 2025 Financial Update UC Planning & Reporting Outline for 2025 UC Energy Plan Electricity Contract Procurement	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1 9.2 9.3	Health & Safety HSE H&S Updated Audit Report Audit Findings Health, Safety and Wellbeing Policy Monthly Health & Safety Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1	Major Projects Kōawa Digital Screen Project Quarterly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	Arbitration Matter Arbitration Matter Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3	Other Delegation of Authority Updates Council Policies Annual Update Council Paper Cover Memo – Updated Template	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

13.0	From the Chancellor Ministerial Appointment Process Capital Investment Committee Chair Honarium Chancellor Meetings & Correspondence Council Workplan 2025 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
13.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
13.2			
13.3			
13.4			
14.0	From The Vice-Chancellor Vice-Chancellor's Monthly Report Emeritus Professor Nominations Upcoming UC Events Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
14.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.2			
14.3			
15.0	Confirm New Actions From Meeting	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
17.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.

10. REPORT FROM THE PUBLIC EXCLUDED SESSION

11. GENERAL BUSINESS

12. NEXT MEETING

The next meeting will be held on Thursday 27 March 2025.

KARAKIA (closing meeting)

Unuhia, unuhia

Te pou, te pou

Kia wātea, kia wātea

Āe, kua wātea

Remove, uplift
the posts
in order to be free.
Yes, it has been cleared.

UC Council Register of Interests (as at 20 February 2025)

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Amy ADAMS (Chancellor)	2021	AMDON Farms Limited	Director and Shareholder
	2021	AMDON Investments Limited	Director and Shareholder
	2021	Hampton Downs Trust	Trustee and Beneficiary
	2021	Melanoma NZ	Director
	2021	Montford Trust	Trustee and Beneficiary
	2021	St John	Volunteer Ambulance Officer
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2022	University of Canterbury Foundation	Trustee
	2024	Political Advisor to the Minister of Tertiary Education	Sister
	2025	Gas Industry Company Limited	Director
Cheryl DE LA REY (Vice-Chancellor)	2020	Association of Commonwealth Universities	Council Member and Chairperson
	2022	Tokona Te Raki (Māori Futures Academy) Advisory Board	Board Member
	2019	Universities New Zealand	Member
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Jack HEINEMANN	2023	Academic Board (ex officio Council)	Member
	2022	Academic Freedom Aotearoa (TEU)	Member
	2023	American Society for Microbiology	Member
	2023	Centre for Integrated Research in Biosafety (UC)	Director
	2023	Cluster for Community and Urban Resilience (UC)	Member
	2023	European Network of Scientists for Social and Environmental Responsibility	Honorary Member
	2023	Higher Education Academy	Fellow
	2024	Informal group of co-mentors for academics in governance roles	Member
	2023	Institute for Health and Environmental Research (Australia)	Board Member
	2023	International Brotherhood of Teamsters	Member
	2023	New Zealand Employment Court	Expert Witness
	2023	New Zealand Society of Microbiology	Member
	2023	Queenstown Molecular Biology Society	Member
	2021	Tertiary Education Union	Member
	2021 & 2023	University of Canterbury – Faculty of Science, School of Biological Sciences (and sub-committees) and biochemistry programme	Employee
	2023	University of Wisconsin Alumni Association	Lifetime Member

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2024	Cooperative Bank	Director
	2019	Conductive Education Canterbury	Treasurer
	2023	Enable Networks Ltd and Enable Services Limited	Director & ARC Chair
	2019	Hamilton City Council	Director, Chair Audit Risk Committee
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2024	New Zealand Antarctica Institute trading as Antarctica New Zealand	Board Member
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2019	Timaru District Council	Member, Audit and Risk Committee
Bruce IRVINE	2024	Air Rarotonga Ltd	Director
	2024	B.R. Irvine Ltd	Director/Shareholder
	2024	CSO Foundation	Trustee
	2024	Heartland Bank Ltd and subsidiaries	Director/Shareholder
	2024	House of Travel Ltd and subsidiaries	Director
	2024	John Britten Trust	Trustee
	2024	Market Gardeners Ltd and subsidiaries	Director
	2024	Scenic Hotels Ltd and subsidiaries	Director
	2024	Skope Industries Ltd	Director
	2024	University of Canterbury Innovation Medal	Judge
	2024	University of Canterbury MBA Course	Presenter (occasional)
Luc MACKAY	2024	Ingersoll Rand Incorporated	Shareholder
	2024	University of Canterbury	Student
	2024	University of Canterbury Students' Association (UCSA)	President
Rachel ROBILLIARD	2022	Canterbury Aoraki Conservation Board	Board member / Te Rūnanga o Ngāi Tahu appointee
	2022	Chapman Tripp	Employee
	2022	Kaihautū Matua, Executive Director, Office of Treaty Partnership UC	Aunty
	2023	Kōwhai Enterprises Limited	Shareholder

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
	2022	Mahaanui Kurataiao Ltd	Kaitiaki representative for Te Taumutu Rūnanga
	2023	Robby Robilliard Family Trust	Trustee
	2023	Tāwhaki Joint Venture	Riaka Te Aka Matua Rōpū
	2022	Te Taumutu Rūnanga	Kaitiakitanga portfolio member
Gillian SIMPSON	2019	Ministry of Education Statutory Services Provider	Independent Contractor
	2019	New Zealand Education Scholarship Trust	Trustee
	2022	Sport New Zealand Governance Services	Independent Consultant
	2024	Christ's College	Board Deputy Chair (from December 2024)
Lisa TUMAHAI	2023	Arahura Holding Ltd	Director
	2023	Hauora Māori Advisory Group (Ministerial advisory)	Board Member
	2023	He Pou A Rangi Climate Change Commission	Deputy Chair
	2023	Hinemoana Halo Partnership Fund Ltd	Director
	2024	Manuka Charitable Trust	Trustee
	2023	Ngāi Tahu Research Centre (UC)	Advisory Board Member
	2023	Poutini Ngāi Tahu Pōkeka Ltd	CEO
	2023	Te Ara Pounamu Ltd	Director
	2023	Te Kura Taka Pini Ltd	Director
	2023	Te Niwha	Assurance Group Member
	2023	Te Runanga o Ngāti Waewae Inc	Trustee
	2023	Waitangi National Trust Board	Representative South Island
	2023	West Coast PHO	Trustee
	Poto WILLIAMS	2024	Eastern Community Sport & Rec
2024		New Brighton R.S.A.	Patron
2024		John Macmillan Brown Estate Trust	Special Trust Advisor
2024		South Island NRL Bid	Board Member (Community Engagement)
Catherine WOODS	2023	Public Service Association	Member
	2023	Statistics New Zealand	Husband - Employee
	2023	UC Business School Committees including Research and H&S	Member
	2023	UC Students	Daughter and Niece
	2023	UC Wellbeing Advisory Group	Member
Adela KARDOS (General Counsel Registrar)	2020	University of Canterbury	Employee
	2024	Christchurch Hungarian Club Incorporated	Executive Committee Secretary

COUNCIL

Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha



DATE	Wednesday 20 November 2024
TIME	9:00am
VENUE	Council Chamber, Level 6, Matariki Building
PRESENT	Ms Amy Adams (Chancellor), Professor Cheryl de la Rey, Vice-Chancellor, Mr Roger Gray (via Zoom), Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Ms Rachel Robilliard (via Zoom), Ms Gillian Simpson, Ms Poto Williams, Ms Catherine Woods.
IN ATTENDANCE	Ms Barbara Albertson, Transcript Co-ordinator, Ms Heather Couch, Academic Quality & Records Teams Leader, Professor Peter Gostomski, Acting Deputy Vice-Chancellor (Research), Associate Professor Alison Griffith, Ms Adela Kardos, General Counsel & Registrar, Mr Keith Longden, Executive Director Planning, Finance & Digital Services, Ms Dawn Miller-McTaggart, Graduation Coordinator, Professor Catherine Moran, Deputy Vice-Chancellor (Academic), Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life, Mr Grantley Judge, Governance & Compliance Manager, Ms Ann Gibbard, Governance Advisor.
APOLOGIES	Mr Luc MacKay, Ms Lisa Tumahai, Mr Roger Gray for early departure (1.20pm).
WELCOME	<p>The Chancellor opened the meeting with a Karakia.</p> <p>The Chancellor acknowledged this was Mr Gray’s final meeting and expressed thanks and appreciation for his significant contribution to Council over the last two and half years.</p>
REGISTER OF INTERESTS	The Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No conflicts of interest were advised.

**MINUTES OF THE
PREVIOUS MEETING**

Confirming the Minutes of the meeting held on 16 September 2024

Moved:

That the minutes of the meeting held on 16 September 2024 be confirmed as a true and correct record.

Carried

MATTERS ARISING

Action Schedule

The status of the matters arising was noted.

HEALTH & SAFETY

Monthly Health and Safety (H&S) Report

Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life presented the Monthly Health & Safety Report.

In discussion the following was noted:

- Council acknowledged the good progress of Safe365 which reflected improved ratings.
- The three-year revised Health & Safety Workplan was expected by Council in the first quarter of 2025.
- Finalisation of the HSE H&S Audit was delayed due to changes in HSE staff involved with the audit.
- Data would be available on the recent student food poisoning incident in the February 2025 H&S Report.

Moved:

That Council notes:

- 1. the progress, understanding and management of health and safety risks across the organisation; and*
- 2. that the reporting period is August – October 2024.*

Carried

**FROM THE
CHANCELLOR**

Degrees Conferred in Absentia

Moved:

That Council approves the degrees to be revoked and awarded in absentia for the public record.

Carried

Ms Albertson, Ms Couch and Ms Miller-McTaggart left the meeting.

**FROM THE VICE-
CHANCELLOR**

Vice-Chancellor’s Monthly Report

The Vice-Chancellor highlighted items from her written report and the following was noted:

- Sir Richard Taylor, of New Zealand’s Weta Workshop, presented UC’s annual free public Hopkins Lecture. This included a meeting

with the Vice-Chancellor and Ms Sam Witters and a tour of Kōawa Creative Technologies Precinct.

- A Donor Appreciation Celebration was held on 7 November to acknowledge and thank donors and local business partners who contributed to the University in 2024.
- Actions were being taken to mitigate the likelihood of the food poisoning incident at the University Student Halls happening again. The contractors involved were UCSA, Cedar Pacific and UniLodge. Support was provided to all students affected by the food poisoning and special considerations were offered to all affected during exam time.
- The Vice-Chancellor and Pro Vice-Chancellor, Distinguished Professor Steven Ratuva travelled to Samoa recently and met with the Samoan Prime Minister. An alumni association was launched and a successful event that was attended by prominent leaders and the Deputy Prime Minister.
- UC had active agreements with the Pacific universities, which included University of South Pacific, National University of Fiji and National University of Samoa.

Moved:

That Council notes the Vice-Chancellor's monthly report.

Carried

ACADEMIC BOARD

Academic Board Report

There were no questions of the report.

- The Chancellor thanked Associated Professor Griffith for her attendance and contribution at Council over the year.

Moved:

That Council:

- 1. notes the Academic Board Report.*
- 2. approves the semester dates for 2026.*
- 3. notes the reports of Graduating Year Reviews and the introduction of new Qualifications from established programmes. These reports were endorsed by the Academic Board and were with the Committee on University Academic Programmes for approval.*
- 4. receives the draft one year-on progress report following the AQA Academic Audit visit which is due with the AQA Board in December.*

Carried

Associate Professor Alison Griffith left the meeting.

PUBLIC EXCLUDED MEETING

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 16 September 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2 6.3	Matters Arising Current Action Schedule Strategy Day Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1 7.2	Health & Safety Monthly Health & Safety Verbal Update H&S Induction Process Annual Review	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
8.0 8.1	Arbitration Arbitration Matter Strategy Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1 9.2 9.3 9.4	Audit & Risk Audit & Risk Committee Report (4 November 2024) Internal Audit Plan 2025 Post Implementation Review Workplan 2025 Year-end 2024 Key Accounting Issues	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2	Strategy & Planning Strategy Implementation Q3-2024 Update Triennial Plan 2025-2027	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1 11.2 11.3 11.4 11.5 11.6	Finance University Budget 2025 Consolidated UC and Trusts 2025 Budget Major Investment Plan (MIP) Q3-2024 Report 30 September 2024 Summary Consolidated Financial Statements 31 October 2024 Financial Report Deferral of UCSA Loan Interest Increase	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2	Major Projects Kōawa Digital Screen Programme New Governance Structure Kōawa Digital Screen Project Quarterly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1	Academic Strategy Implementation Graduate Profile	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

14.0	Delegations Delegations Register Annual Update Conferral of Qualifications Regulation Amendments Delegation of Authority to Executive Committee	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
14.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.2			
14.3			
15.0	From the Chancellor Pro-Chancellor Election Committee Membership Elections Chancellor Meetings & Correspondence Verbal Update Council Workplan 2024 & 2025 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
15.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
15.2			
15.3			
15.4			
16.0	From the Vice-Chancellor Vice-Chancellor's Monthly Report Emeritus Professor Nomination Academic Board Minutes 13 September 2024 Academic Board Motion from September Council Meeting	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
16.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
16.2			
16.3			
16.4			
17.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
18.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Thursday 20 February 2025 at 9:00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 3.00pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
 from the meeting held on 20 November 2024
 (new and updated actions are shown in red)

	Action	By Whom	Due Date	Expected
1.	Provide Council with a report on UC's QS ranking strategy.	Professor Gostomski	October Strategy Day	Complete
2.	Provide Council with management's advice on the impact to UC of the proposed motion to disclose, divest and suspend all connections with Israel.	Vice-Chancellor	TBC	Complete
3.	Health, Safety and Wellbeing Policy Review – Revised policy to Council for approval.	Mr O'Flaherty	TBC	Policy Review is ongoing
4.	H&S Report to provide data on the November food poisoning incident.	Mr O'Flaherty	Feb 2025	

Memorandum



People, Culture, and Campus Life -
Health and Safety

To Ki:	University Council
From : Nā	Paul O’Flaherty- Executive Director- People, Culture and Campus Life
Date Rā	20 February 2025
Subject Kaupapa:	Public Agenda Health and Safety Report- February 2025

Recommendation:

That Council notes the monthly Health and Safety report.

Purpose:

This report provides the Council with an overview of health and safety performance for November – December 2024, identifying key risks, incident trends, and mitigation actions taken.

The full paper commences overleaf.

Report: November – December 2024

This report underscores UC's commitment to proactively identifying and mitigating potential hazards to safeguard the well-being of staff, students, and visitors. Included below is a high-level summary of key statistics from Appendix II (a-b).

General

The Think First Summer campaign, the annual promotion of health and safety messaging for students and staff, is again being run during Term One. The campaign objectives are to increase awareness of how students and staff can avoid potential hazards on campus, and to ensure students and staff know what to do, where to go and what support tools are available on campus for their health and safety. The programme is delivered via on-campus digital screens, social media, and online blogs and newsletters. It covers a range of topics including smoking and vaping, emergency procedures, entering or updating emergency contacts, the Assura health and safety QR code and app, UC Security services, the Help Point point towers, and how to contact UC health and safety representatives.

The Executive Director – People, Culture and Campus Life ran a two hour workshop in December with about sixty Departmental Safety Officers. This was to obtain direct feedback about UC health and safety operations, and to inform future health and safety planning.

In response to a recommendation about the Health and Safety operating model in the internal audit report by HSE Global, Keith Lilley, Director of Facilities Management, has assumed leadership of the University's Health and Safety function. This is an opportunity for alignment of health and safety leadership with our top risks. Facilities Management has a key role, in liaison with Faculties and other internal stakeholders, in identifying and mitigating a number of our top risks, such as those associated with plant and machinery, hazardous substances, vehicles and travel. This change also enables further synergies between the Health and Safety team and the health and safety specialists within Facilities Management. Student and Staff Wellbeing will continue to be championed by the Student Wellbeing team and the People and Culture team, supported by Health and Safety. Keith has led the Health and Safety function in his previous four roles.

In early November 2024 a number of students living in University Halls suffered food poisoning. This was during examination period, and University staff provided academic advice and support to those students whose assessments were affected. The University has worked with Cedar Pacific, Unilodge and UCSA Catering on both the immediate and longer-term response. This is detailed in Appendix I.

In response to the recent audit, the Vice-Chancellor has convened a Health and Safety Sub-Committee of SLT, and work is underway on a SLT Health and Safety leadership development programme. This is being done with HSE Global, and the findings and recommendations from the audit will also be addressed in the training.

Key Statistics for November- December 2024

This reporting period reflects a stable but active health and safety environment. The University recorded **122 total reports**, comprising **76 incidents**, **28 near misses**, and **25 safety observations**.

Total Reports: 122

- Incident Reports: 76
- Near Misses: 28
- Safety Observations: 25

Severity of Incidents:

- Low Severity: 59 (first aid or no treatment required)
- Moderate Severity: 14 (medical treatment sought)
- High Severity: 0 (hospitalisation)

Safety Observations:

- Unsafe Practice Observations: 9
- Unsafe Conditions: 9
- Safe Practice: 6
- Improvement Suggestions: 1
- Student Safety Observation Reports: 0

The Health and Safety Office is collaborating with management to address and mitigate identified risks and concerns.

T5 Risk Incidents Breakdown

This section provides an overview of critical T5 health and safety risks, summarizing the incidents, near misses, and safety observations recorded from November to December.

1. Hazardous Substances

- **Reports Logged:** 6 (1 incidents, 5 safety observations)
- **Examples:**
 - *Asbestos-Related Work:* A contractor water blasting ACM cladding in Dovedale did not follow approved safe work methods (SWMS). Immediate action was taken to stop work, inspect and clean the site, and review the SWMS with the contractor.

2. Wellbeing Issues

- **Reports Logged:** 14 (13 incidents, 1 safety observation)
- **Examples:**

- *Pain/Discomfort Reporting:* Requests for height-adjustable desks and ergonomic assessments increased in November. Persistent back and neck pain reports indicate ongoing workstation/work-design challenges despite positive (decreasing) trends since mid-year. Pain and discomfort associated with sedentary work highlight the importance of enhancing workplace ergonomics and encouraging regular activity breaks. A reminder has been issued, directing staff to ergonomic self-assessment tools and resources available on Tu ki te Tahi/the intranet.
- *Student Mental Health:* A UC exchange student exhibited signs of significant distress while abroad, prompting intervention from the Global Engagement team and partner university.

3. Fieldwork and Isolated Work

- **Reports Logged:** 6 (6 incidents)
- **Examples:**
 - *Twisted Ankle:* A groundskeeper stepped into an unmarked hole during maintenance, sustaining an ankle injury. The hole was promptly filled.
 - *Vehicle Equipment Failure:* A fleet vehicle got bogged in mud and was found lacking essential tools to self-rescue, requiring assistance from a tow company. Processes for the provisioning of vehicles have been reviewed.

4. Plant and Machinery

- **Reports Logged:** 14 (11 incidents, 3 safety observations)
- **Examples:**
 - *Manual Handling Incident:* A contractor lifting a heavy lid without assistance sustained a hand injury, later requiring medical attention. Correct lifting procedures were reinforced.
 - *Lift Malfunction:* Staff were briefly trapped in a Te Ao Mārama lift. A contractor and facilities management review was carried out.
 - *Crane Incident:* A near miss occurred when a contractor's crane veered off course, nearly colliding with an occupied vehicle on Forestry Road. The crane company was notified of the incident and it confirmed it had followed up with its employee.

5. Vehicles and Travel

- **Reports Logged:** 4 (4 incidents)
- **Examples:**
 - *Overspeed Incidents:* Fleet vehicle overspeed incidents slightly exceeding posted limits remain a concern. Notifications were sent to drivers and supervisors, but enhanced accountability measures are required. The Fleet Manager is reviewing (see below).

Key Trends

The data from November to December highlights a range of ongoing issues:

1. Contractor Management and Oversight

- **Non-Compliance Examples:**
 - Violations of safe work methods in hazardous environments (e.g., unapproved access to restricted work areas; not wearing PPE; water blasting asbestos (ACM) cladding; failure to check electrical isolation prior to demolition commencing
 - Smoke detector system was damaged by Dominion Contractors, causing a fire alarm activation and emergency response.
 - A crane narrowly missed colliding with an occupied vehicle, highlighting gaps in traffic management and operator communication.
 - A contractor's scaffold clip fell from a two storey scaffold, narrowly missing workers below. While no injury occurred, the scaffolding company reported the incident to WorkSafe as a near miss due to the potential for serious harm. The contractors involved have worked with UC FM and RubixSafe to implement new controls. Worksafe has decided not to take the matter further.

- Facilities Management's monitoring systems continue to pick up safety lapses by contractors, including gaps in contractor training, awareness, and monitoring. Facilities Management continue to focus on contractor onboarding processes and implementing compliance audits to ensure adherence to UC safety protocols.

2. Overspeed Incidents and Driving Safety

- Overspeed incidents involving UC fleet vehicles highlight systemic issues in driver behaviour and monitoring.
 - Current measures focus on notifications to drivers and managers, but a lack of tangible consequences for repeat 'offenders' dilutes accountability.
- The Fleet Manager is reviewing how to implement further penalties or restrictions for non-compliant behaviour.

Appendix I: Student Accommodation Food Poisoning Incident

Incident Overview:

- **Date:** 3-4 November 2024
- **Affected:** Approximately 120 students experienced gastrointestinal symptoms; those students made 178 applications for special consideration due to exams, all of which were granted.
- **Cause:** Laboratory tests identified *Clostridium perfringens* contamination, linked to unsafe cooling, reheating, and hot-holding practices of a chicken dish served.

Immediate Response:

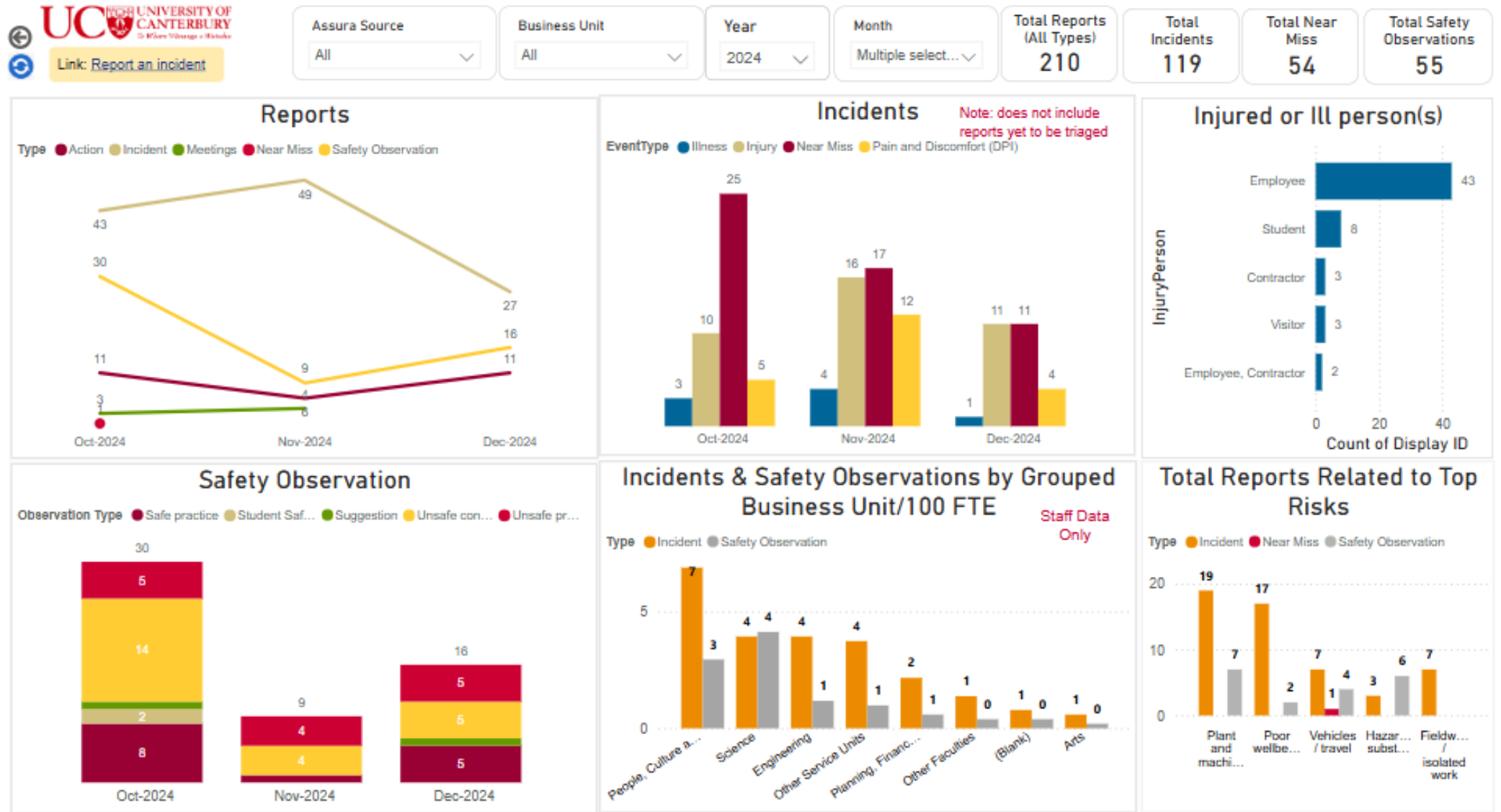
- The incident was promptly reported and managed by Cedar Pacific, UniLodge NZ, UCSA catering, and health agencies.
- Symptoms resolved within 48 hours; no long-term effects reported.

Findings and Follow-up Actions:

1. **Ministry of Primary Industries (MPI) Investigation:**
 - Confirmed unsafe food handling practices.
2. **Remediation Plan by Cedar Pacific/UniLodge/UCSA catering:**
 - Elimination of higher-risk foods from menus for the remainder of 2024.
 - Enhanced food safety training and regular audits.
 - Creation of a food safety committee.
 - Contract review with stricter clauses for catering compliance.
 - Independent quarterly food audits starting in 2025.
 - Improved reporting and feedback mechanisms.
 - Benchmarking of menu design and facilities management enhancements.
 - Review of systems for Unilodge's other catering partner
3. **Development of Standard Operating Procedures (SOPs):**
 - New critical incident SOPs for UC and accommodation providers.
4. **Legal Review:**
 - UC Legal is reviewing contractual obligations under the Student Accommodation Agreement with Cedar Pacific and UniLodge.

Appendix II(a):

Health & Safety Performance Dashboard (3-month rolling)



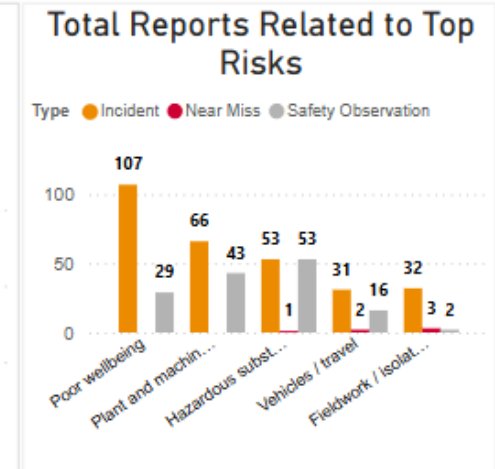
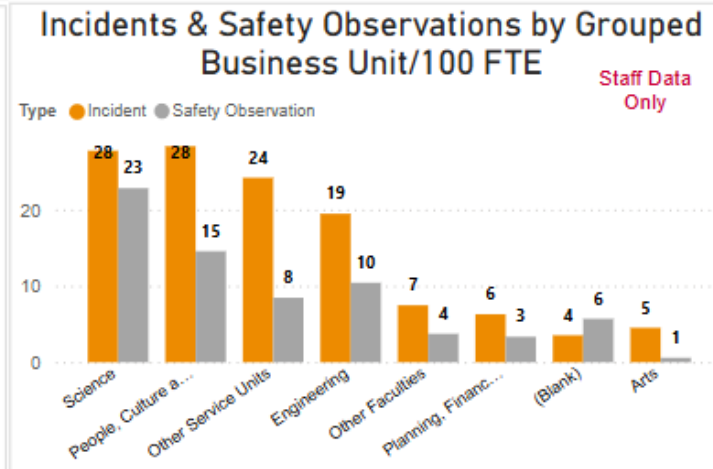
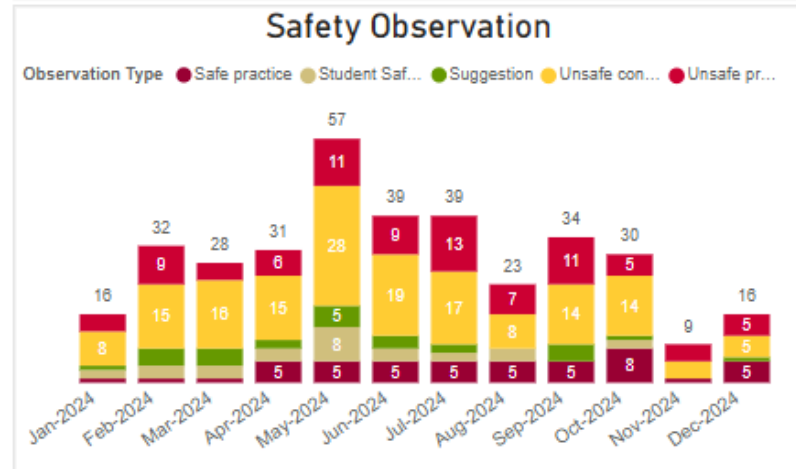
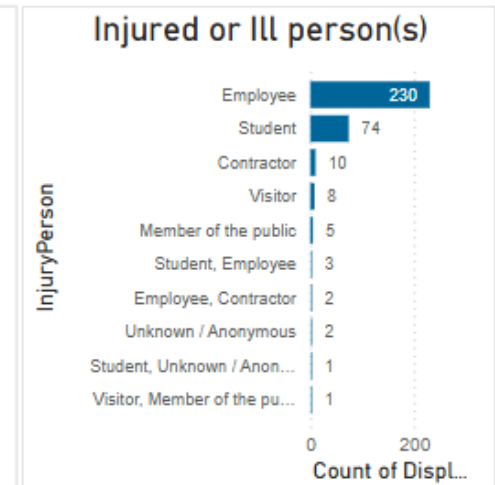
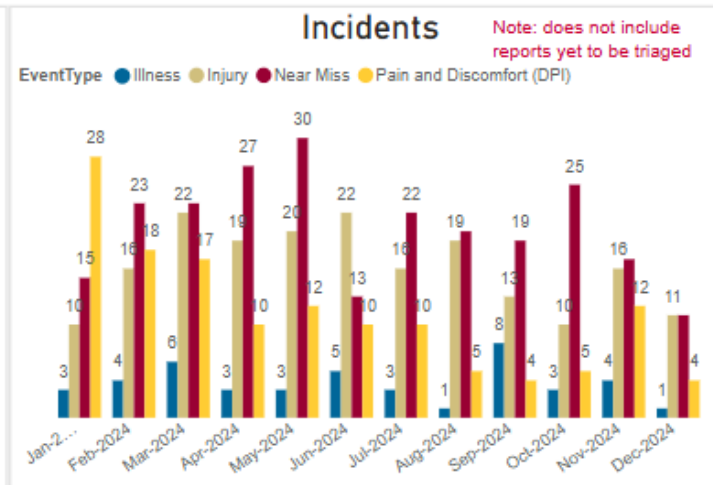
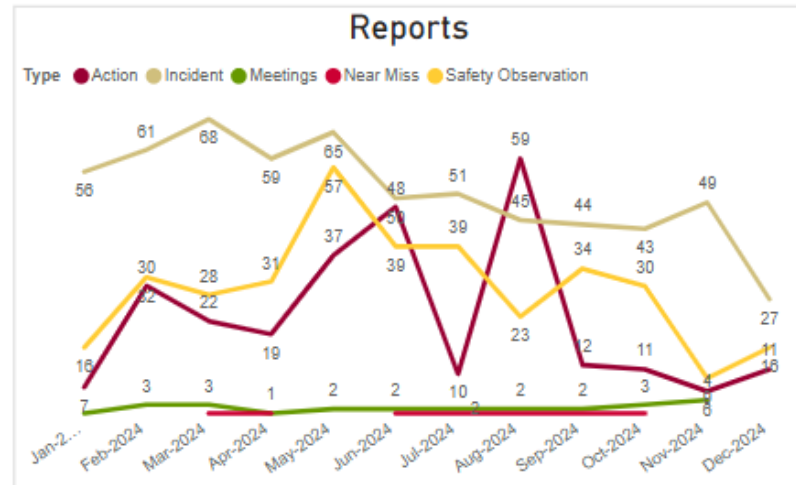
Appendix II (b):

Health & Safety Performance Dashboard (YTD)




Assura Source: All | Business Unit: All | Year: 2024 | Month: All

Total Reports (All Types): 1276 | Total Incidents: 618 | Total Near Miss: 250 | Total Safety Observations: 354






Appendix III: Health and Safety Action Plan Progress Report


The Health and Safety Action Plan (Plan) aligns with Tangata Tū, Tangata Ora 2020-2030 strategic objective: People- Nurturing Staff, Thriving Students, and the Mahere Oranga Well-being Implementation Plan. The three pou | strategic pillars, **Inspiring Leadership, Thriving Communities, and Effective Systems**, are the focus of the Plan to move beyond reactive to strategy-led and engaging and empowering our people to work together to make good decisions about health, safety, and well-being for themselves and others. In setting the direction of travel, the Plan builds on UC's collective kaupapa by incorporating operating principles that foster our organisational values of whanaungatanga, tiakitanga, manaakitanga, and culture of kotahitanga, to support an environment that is welcoming and inclusive of all our people.

Plan		Do	Check	Progress				
Strategic Pillar	Objective			Completed	In progress	Delivery	Risk Status	Comment
1. Inspiring Leadership	1.1 Our people leaders are capable health and safety leaders (Staff members students) and Health and Safety Representatives, and Committees are empowered to be effective	Define health and safety leadership, capabilities/competencies, and KPIs needed across UC, e.g., Council, Senior Leadership Team, faculty/school/department, and health and safety lead levels.	KPI's set cascaded and measured. Capability framework developed.	<p>H&S Business Partners have developed Executive Health & Safety Plans with each member of the SLT. Objectives and actions are to be assigned to owners and cascaded as appropriate. The plans have been recorded in Assura, supporting transparency and ensuring clear accountability for objectives, actions, and monitoring.</p> <p>Council H&S engagement activities Q1-Q4 2023 completed.</p> <p>New Council members received their H&S induction on 19th Feb '24.</p> <p>On 19 February '24, the Council received a presentation from a Staff member from the School of Biological Sciences and Health and Safety Office about the university's processes for managing Fieldwork risks.</p> <p>T5 Hazardous Substances and "Taskforce Science" presentation delivered to Council in April 2024</p> <p>H&S induction for new Council members completed. The UC Health and Safety Introduction learning module is also available to Council members.</p>	<p>H&S Office is working with the Governance and Compliance Manager to support the Council's Safe365 action plan.</p> <p>Planning for 2025 Council observations is underway.</p> <p>H&S Office surveyed Health and Safety Representatives on their role and participation at Faculty/School Health and Safety Committees. The results will be tabled for discussion at the next UC Health and Safety Committee meeting.</p>	Ongoing 2025		

Plan		Do	Check	Progress				
Strategic Pillar	Objective			Completed	In progress	Delivery	Risk Status	Comment
				September '24 Council workshop focused on international and domestic travel risk management (Staff and Students)- presented by the Director of Risk and Assurance.				
		Develop and deliver health and safety leadership training for all people leaders, including student leaders, with an emphasis on Safety Differently (Human and Organisational Performance Model)	Health and Safety leadership training delivered to all people leaders, including student leaders.	<p>Leadership capability framework- H&S content design</p> <p>The online H&S Introduction learning module went live on 26th March 2024.</p>	<p>Continuous improvement phase</p> <p>An induction to line managers' health and safety responsibilities is being developed in Assura, with a go-live planned for July.</p> <p>50% of staff have completed H&S Introduction learning module.</p> <p>61% of Line Managers have completed the Line Manager H&S Induction</p>	Ongoing 2025		An update on Staff and Line Manager H&S Induction completion rates will be provided next month.
		Optimise Health and Safety Team service delivery through business partnering and service level agreement	The business partnering model is implemented	<p>H&S business partnership model is implemented.</p> <p>New H&S induction for Executive Deans/Academics has been developed and delivered by H&S Business Partners.</p> <p>The H&S Improvement Manager inducted Faculty Operations Directors. Completed 2023 objectives-</p> <p>The H&S Business Partners meet monthly with the Faculty Managers. This approach ensures comprehensive coverage and effective communication between the H&S team and Faculty Managers.</p>	Continuous improvement phase	Ongoing		Ashleigh Nicolson will be joining the Health and Safety Office in January. Ashleigh is an experienced H&S Business Partner in the tertiary education sector, having previously worked at Massey University.
2. Thriving Communities	2.1 Increased awareness and engagement (of health	Review systems involved with health and safety and staff/student engagement and refine how health and safety	H&S Communications Plan	Ongoing effort to improve health and safety communication via UC communication	<p>Continuous improvement phase</p> <p>A follow-up Think First (summer edition) campaign will run in</p>	Ongoing		In December Paul O'Flaherty led an interactive workshop with a large group of DSOs to gather feedback on what's

Plan		Do	Check	Progress				
Strategic Pillar	Objective			Completed	In progress	Delivery	Risk Status	Comment
	and safety) utilising story-telling and existing UC communication tools, including social media where appropriate, to share information and communicate lessons learned	information and data are communicated.		tools/processes. QR Codes for Assura reporting have been posted in high-traffic areas around campus. Campus Rhythmn includes information to improve student awareness and engagement with Assura. The Communications Team runs the Think First (summer edition) campaign for Semester 1 students. This campaign highlights general safety and well-being information and includes information on reporting health and safety hazards/incidents in Assura.	Semester 1. Facilities Management is working on adding Assura QR codes on building entrance doors.			working well/what's not working well.The feedback has been collated to inform future engagement and HS workplan.
	2.2 We are assured that our industry partners/PCBUs with whom we share health and safety duties have systems in place to protect the health, safety, and well-being of our people	Pursue opportunities for wider sector sharing of information related to critical risks and other joint health and safety goals.		UC shares knowledge and learnings through various forums and maintains ongoing relationships with UCSA and Accommodation providers. The UC Staff Wellbeing Leads and H&S Business Partners attend hui/workshops with the NZ University Wellbeing Group.	Ongoing effort to engage and support UC partners where shared health and safety duties exist.	Ongoing		The Universities of Auckland and Otago have expressed interest in learning from UC's experience with the Safe365 programme.
3. Effective systems	3.1 Governance groups and all people leaders have insight into health and safety risks and management performance.	Develop performance metrics focusing on positive/proactive health and safety behaviours (lead indicators) and start measuring and reporting performance.	Monthly/periodic business reporting	Monthly SLT/Council H&S Report. Real-time business reporting- live dashboard (H&S performance) now available to all Staff on the intranet.	Completed- Continuous improvement phase	N/A		
	3.2 Effective H&S systems and tools provide an organisation-wide view of health and safety risk and compliance	Adopt ISO 45001/45003 as the standard for OHS and take an integrated systems approach, drawing on the most relevant elements of international management standards.	Self-assessment against ISO standards	Gap analysis of current system documentation completed. H&S Framework is articulated to the university. HS&W Policy was reviewed/updated in 2021. The documentation of the Health and Safety	Completed- Continuous improvement phase- periodic updates to H&S Management System Documentation	N/A		

Plan		Do	Check	Progress				
Strategic Pillar	Objective			Completed	In progress	Delivery	Risk Status	Comment
				Management system undergoes regular review and is updated as needed. The Health, Safety, and Wellbeing Audit report (HSE Global, Feb 2024) confirmed that the university's documented H&S management system is very mature.				
		Implement the Assura health and safety reporting system	System is implemented	<p>Assura system implementation completed in December 2021</p> <p>Student integration into Assura was completed on 19 January 2023.</p> <p>Develop Assura workflow for student reporting.</p> <p>The Chemical Process and Engineering (CAPE) "orange card" (student safety assessment) workflow has been successfully rolled out in the School.</p> <p>The Executive Health and Safety Plan workflow has been completed.</p> <p>The Assura Fieldwork planning and approval system went live on 28th July.</p>	<p>Completed –Continuous improvement phase</p> <p>The H&S Office has developed a new central register in Assura to record PECPR (Pressure Equipment, Cranes, and Passenger Ropeways) certifications. This register will replace a range of Excel spreadsheets from the faculties and FM and be used for assurance.</p> <p>Pressure Equipment, Cranes, and Passenger Ropeways (PECPR) certification and inspection records have been requested from all departments with PECPR equipment. This process is likely to take a number of months to complete as records are not stored in a central repository.</p>	N/A		Once available records have been collated and gaps identified, a process/plan for PECPR certification and inspections will be developed with the plant/equipment owners. Risk assessments for high-risk PECPR without certification/inspection records will need to be prioritised. Work is already underway to remove several unused lifting beams in West Building.
	3.3 Legislative compliance is verified, and recommendations for improvement translate into actions and continuous improvement	Deploy an internal compliance programme for all regulatory compliance requirements.	Implement the Safe365 programme. Verification of adequate health and safety processes and culture via verification audits and inspections	<p>Safe365 super-users have been identified and trained to maintain the Safe365 dashboards.</p> <p>Executive leaders and the Faculty Managers/Directors have incorporated Safe365 objectives into their Faculty/Service Unit's Executive H&S Plan/s.</p> <p>H&S Audit by HSE Global- On 26 May, Paul O'Flaherty discussed the report with the Senior Leadership Team.</p>	<p>UC Safe365 aggregate score has improved from November 2023 (52%) to 60% (YTD). We are on track to achieve the organisational KPI (65%) by 2026.</p> <p>Quarterly reviews and reporting will ensure continued progress.</p>	Q4		
					The Senior Leadership Team is developing an action plan to address audit recommendations.	Q1 to 3		

Plan		Do	Check	Progress				
Strategic Pillar	Objective			Completed	In progress	Delivery	Risk Status	Comment
	3.4 Increased Risk Mindfulness and embed a Critical Risk Management Framework	Co-design critical risk (high-consequence hazards) management framework (aligned to UC Risk Management Framework) and implement Control Plans for critical health and safety risks	Risk reviews and control plans completed for T5 risks. Conformance reporting on T5 risks	<p>Bow tie risk assessments completed for T5 risks.</p> <p>DSOs reviewing risk registers and undertaking risk control reviews (ongoing)</p> <p>Assurance framework developed- existing systems and processes related to T5 management.</p> <p>A repository/workflow has been developed in Assura to record T5 risk controls and risk control verification reviews.</p> <p>Our Health and Safety team is rolling out three key plans- Safe 365, T5 (Critical Risk), and Executive Health and Safety- by the end of the year. These plans are connected and rely on one another. The Senior Leadership team receives a monthly progress report, which tracks performance across each faculty/service unit grouping.</p>	<p>Identify fundamental changes for T5 management- develop a Critical Risk Control Standard in Assura for each T5 risk.</p> <p>Ongoing effort- Verification of T5 risk control actions is underway to assess the effectiveness of the barriers that eliminate and minimise threats and consequences and assure T5 risk management.</p> <p>Facilities Management is establishing Key Risk Review Groups, which commence in February. These groups will examine our compliance with legislation, including Asbestos Management, Fire Safety, Electrical Safety, and Seismic and Structural conditions.</p>	Project completion end of Q4		Work on the Critical Risk Standards is ongoing.

Vice-Chancellor's Report to Council



February 2025

Introduction

At the national level, the year began with the announcement of Hon Dr Shane Reti appointed as Minister of Universities and Science, Innovation and Technology. The government also announced reforms to the Science Sector, with legislation coming in Q2 2025 for implementation in 2026. Changes include the establishment of a new PM's Science, Innovation and Technology Advisory Council, new Intellectual Property rules to incentivise researchers, and the replacement of the seven Crown Research Institutes with three Public Research Organisations (PRO) for Bio-Economy, Earth Sciences and Health and Forensic Science Services. A fourth PRO will be established for Technology to deliver research, capability and commercial outreach around advanced technologies.

New students will be welcomed to Campus on 14 February with the first semester beginning on Monday 17 February. With further growth in student enrolments, the Campus is expected to be buzzing with activities.

In preparation for the year ahead Residential Assistants (RAs) / Taurima participated in a three-week training programme. I was pleased to speak at a welcome event for all RAs, Residential Life staff and leaders from accommodation partners on 4 February.

It was with a sense of pride that we congratulated UC alumni recognised in the New Year Honours List for 2025. Four Companions of the New Zealand Order of Merit, two Officers of the New Zealand Order of Merit, five Members of the New Zealand Order of Merit and five recipients of the King's Service Medal are UC alumni. The full list is available online at [UC alumni receive King's Honours 2025 | University of Canterbury](#).

Engagement

On 30 and 31 January we hosted the Press and TVNZ at Kōawa Studios, with the latter including an interview with Executive Dean Arts Professor Kevin Watson. The film *Holy Days* marked the first commercial use of Kōawa's state of the art facilities, using the new virtual production sound stage in the Jack Mann Theatre for 'simulated travel'. The visits included a tour of our facilities, and a meet and greet with Kōawa technicians and a student intern who worked on the film.

On 4 February the UC Centre for Entrepreneurship (UCE) Summer Startup Showcase was held at The Piano, showcasing the creativity and determination of student innovators from across UC. More than 250 attendees gathered for an inspiring evening where the Top 10 student-led ventures – selected from a cohort of 26 diverse projects – were unveiled. These ventures, developed over ten weeks of rigorous mentorship, spanned a wide array of disciplines, demonstrating the impressive breadth of talent within our University. The cohort included students ranging from undergraduates to PhD candidates and MBAs. The showcase featured groundbreaking ideas such as an automated

bowling machine for cricket enthusiasts, eco-friendly shampoo and conditioner tablets designed for waste-conscious travellers, and enhanced headgear protection for junior rugby players. Other standout projects included a device to make livestock vaccinations faster and safer, and a phone designed to combat 'doom-scrolling' while enhancing user well-being.

On 10 February we held a Community Meeting to present university-related developments and events, including updates on engagement and UCSA Ori'25 events, an overview of UC's student accommodation build, Tupuārangi, and plans for our new recreation centre on Kirkwood Avenue.

During 9-13 February we sponsored the International Conference on Advanced Materials and Nanotechnology (AMN11), chaired by Professor Aaron Marshall in his role at the MacDiarmid Institute. Held at Te Pae, the interdisciplinary conference brought together material scientists, chemists, physicists, biologists and engineers for discussion on topics such as materials for new energy systems, quantum computing and the study of protein structures.

In mid-February the University announced its first donor-funded International Law PhD Scholarship, enabled by a generous gift from distinguished alumna Christine, Lady Brownlie. Lady Brownlie, a former legal scholar based in the United Kingdom, has gifted £50,000 (approximately NZD 105,000) to fund the Faculty of Law scholarship, which will provide full tuition fees and a cost-of-living stipend of NZD 34,000 per year for up to three years.

UC ranks second in New Zealand for employability outcomes and in recognition of our highly skilled, industry leading graduates, we kicked off an Employability campaign on LinkedIn in late February to showcase the success of some of our brightest alumni. Profiles included Keegan Jones, Emma Arvidson, Puneet Saini and Kieran Erasmuson.

Education – Accessible, Flexible Future Focussed

While the academic year officially starts on 17 February, there has already been a large number of students across campus taking part in various summer programmes. Summer school kicked off at the end of 2024 and continued through until February, with nearly 150 courses offered across the summer. The 2025 Takere programme commenced in January with 35 Māori and Pacific students taking part in a programme for building academic success. Led by UC Māori and the Pacific Development team, Takere is part of the broader student success project, Kia Angitu.

Using data to support decision making in student success has received a boost with the new project funded by the Tertiary Education Commission. The Kokonga Whare e Kitea project has commenced, with the aim of informing student success initiatives at a tertiary sector level while accelerating the work that is happening at UC.

This year UC is increasing our Clinical Psychology intake to 26 students following discussions with Hon Matt Doocey, Minister for Mental Health, at the end of last year. The Press highlighted the announcement, showcasing the university as taking proactive steps to address a critical workforce shortage in mental health.

Artificial Intelligence (AI) resources on the Learning and Teaching Hub have been well used throughout January as staff prepare for the academic year. Resources such as *AI Essentials for Educators* and *Gen AI Foundations* are available. Associate Professor David Dempsey, who has been leading AI workshops here at UC, is also sharing his expertise nationwide. David hosted a prompt engineering webinar organised by Engineering New Zealand Te Ao Rangahau.

Drs Kate Pedley, Tim Stahl, and Technician Giles Ostermeijer were awarded one of sixteen Founders' Awards from Bentley Systems (a global infrastructure engineering software company) for an education project in digital visualisation for teaching geosciences.

UCOnline opened its first carousel of 2025 offerings and as was the trend in 2024, enrolments have exceeded expectations. Health continues to be an area of high demand for students and the Faculty of Health has been proactive in delivering excellent programmes. Overall enrolments are 35% ahead of last year and some programmes have shown increases of 40%.

Research – Impact on a Changing World

UC has made strides in improving the international impact of its research, with 5.8% of external funding coming from overseas, compared to 3.48% in 2023. In 2024 the university continued to diversify its research funding sources. Almost 18% of new funding came from non-government sources, a notable increase from 10.5% in 2023.

Grants awarded included Professor Laurie McLay of the Child Well-being Institute receiving a four-year, \$1.4million Health Delivery Research Project Grant from the Health Research Council to investigate digital support for autistic tamariki and their caregivers. Dr Angus Lindsay (Biological Sciences) received \$288 000 for a project exploring therapies for Duchenne Muscular Dystrophy, including genetic editing, to protect against muscle damage caused by repeated contractions.

UC has been selected as a co-host of the Antarctic Science Platform, a seven-year initiative that will significantly raise the university's profile in New Zealand's Antarctic science community and enhance its external research income.

The Faculty of Engineering, in partnership with the Ara Institute of Canterbury, hosted the 35th Annual Conference of the Australasian Association for Engineering Education (AAEE) during 8-11 December 2024. Chaired by Associate Professor Enda Crossin (Electrical and Computer Engineering), the event attracted ~280 delegates, the largest AAEE conference ever held. The AAEE Executive Committee hailed it as the "best ever" AAEE conference.

Professor Simon Kingham (Earth and Environment) has been selected to join the International Science Council's Global Roster of Experts. His expertise and commitment to advancing Science's role in global policy were recognised as being invaluable. Professor Mads Thomsen (Biological Sciences) was named as one of the Institute for Scientific Information's Highly Cited Researchers. Of the world's population of scientists, Highly Cited Researchers are one in 1,000.

Law has been ranked for the first time in the Times Higher Education (THE) World University Rankings by Subject 2025, securing a position in the 251-300 performance band. Social Sciences at Canterbury leads the subject rankings at 201-250, with Business and Economics joining Law in the 251-300 band.

People – Nurturing Staff, Thriving Students

An enhanced welcome programme has been developed for first year students arriving into the University halls to ensure the start of 2025 is engaging, safe and fun. This includes a range of safe socialising spaces provided by the UCSA, orientation sessions at Haere-roa, additional access to Te Pataka advisors to enable earlier discussions about study choices and timetabling, and a revamping

of the popular Thrive lectures. These cover how to navigate the differences between high school and university, and how to succeed academically. UC Security is also enhancing community presence and patrols.

The Think First Summer campaign, the annual promotion of health and safety messaging for students and staff, is again being run during Term 1. The campaign objectives are to increase awareness of how students and staff can avoid potential hazards on campus, and to ensure students and staff know what to do, where to go and what support tools are available on campus for their health and safety. The programme is delivered via on-campus digital screens, social media, and online blogs and newsletters. It covers a range of topics including smoking and vaping, emergency procedures, entering or updating emergency contacts, the Assura health and safety app, UC Security services, the Help Point towers, and how to contact UC health and safety reps.

UC hosted a successful emergency management practice for the Canterbury region in January. This involved about 250 staff from the Police, Fire and Emergency Services, Civil Defence, Hato Hone St John (including approximately 40 “victim volunteers”) and UC’s Incident Management Team. The exercise was based around the scenario of an on-campus shooting. It was an opportunity for the organisations involved to trial and develop their systems, as well as a chance for further relationship building between the individuals and teams.

The Meningitis Foundation team is again joining with UC to help our students learn how to protect themselves from meningitis at the start of their university journey. The foundation has supported the University to partner with Health New Zealand | Te Whatu Ora to hold a vaccination drop-in centre. This is accompanied by an information campaign for students, parents, and whānau.

The Student Wellbeing team is overseeing a number of support services and activities for students in Term 1. These include drop-in sessions and activity-based sessions with Kaiwhakaterere Oranga | Wellbeing Navigators, provision of a low sensory space, book clubs, connection sessions for adult students (in partnership with the UCSA), and a lunchtime “Connect Zone” for all students.

Staff and students are again taking part in the Aotearoa Bike Challenge. This involves bike riding throughout February, and connecting and competing online with others within UC or around New Zealand.

The annual round of the Academic Staff mentoring programme wrapped up in December. There were 36 academic mentoring partnerships in 2024, with mentors selected from a pool of 90+ Professors and Associate Professors. This programme has been run for 16 years and was commended in November in the “Excellence in People and Culture Category” of the 2024 Australasian Association of Tertiary Education Management awards.

People and Culture hosted a series of networking events for the Technical Staff Community of Practice in 2024. Over 50 staff have now engaged with the group, which was formed two years ago to connect technicians across the faculties, the majority of whom are in Engineering and Science.

People and Culture has also developed a UC Curriculum Basics online course. This is a collaboration between the Academic Quality team and the Capability and Wellbeing Team. Staff can learn the key concepts and basic functionality of the UC Curriculum Management application that is used for viewing curricula and for all curriculum governance tasks such as proposing, collaborating on, and approving new and changed curricula.

An online training module on Sensitive Expenditure has been released for managers and other staff in relevant roles, for example P-card holders.

Facilities Management organised a departmental barbeque with Mates in Construction, a not-for-profit organisation who delivered a presentation to raise awareness of mental health and wellbeing and providing support in the construction industry.

Internationalisation – Locally Engaged, Globally Networked

Along with Professor Rajesh Dhakal and Dr Graham Wise, I travelled to India in late January to take part in the QS India Summit. Together with industry collaborators, Professor Dhakal presented a masterclass on University-industry partnerships across borders and I spoke on a President's Panel: *Addressing global uncertainties: Building resilient educational institutions*. While in India I also had discussions with H.E. Patrick John Rata, New Zealand High Commissioner, senior leadership of IIT Delhi, and the University Grants Commission and individual alumni. My final engagement during this trip was to present on the Global Vice-Chancellor / Provost debate at the PIE Live India Summit, where Vice-Chancellors of Latrobe University and Sussex University, and other senior university leaders discussed the current status of foreign universities in India under the industry reforms of India's New Education Policy.

In mid-January we welcomed 120+ students and teachers from China to take part in our summer Global Engagement short course, a two week programme for students from UC's partner universities to get a taste of life in Christchurch and studying at Canterbury. Students experienced activities from meeting the Mayor to working with UCE on smart city ideas, to dolphin watching and staying on campus at Tupuānuku. These students return home with the option to take up further study at UC through their respective university's partnership arrangement with us.

During 3-5 February we hosted the 3rd New Zealand Hydrogen Symposium 2025 on campus. The programme included keynotes from UC and New Zealand researchers and industry connections as well as keynotes from international colleagues from the UK, Australia, Italy, Germany, India and South Africa. Associated with the Symposium was Professor Rangan Banerjee, Director of IIT Delhi, who is a leading energy management researcher. He also met with senior UC leaders and visited a local industry collaborator, Fabrum. This visit continues a planned ongoing program of reciprocal research-focussed mobility activities between UC and IIT Delhi in broad areas of engineering.

During the lead up to Semester 1, many commencing international students have been met at Christchurch airport, which is the beginning of a welcome program that is designed to support the academic and social integration of international and domestic cohorts of students at UC.

Organisational Efficacy – of a sustainable scale by 2030

Audit NZ is currently on campus undertaking the annual external audit of UC's Annual Report for the financial year end 31 December 2024. The Audit process has progressed well, and the interim audit was largely complete before year end. The Annual report will be published on UC's website when this process is completed.

The roofing works at buildings on the Dovedale Campus continue at pace. Good progress has been made over the Christmas period. No changes to program are anticipated and budgets at this stage are forecast to remain within balance.

Construction of our new hall of residence, Tupuāurangi, is progressing well with external consultants confirming delivery by 30 January 2026, that project budget is on track, and that the monitored quality of works on site is very good to date.

Work is underway to release UC Mobile to the Google Play and iOS app stores by the beginning of the term. Replacing UCGo, which is planned for retirement in March, UC Mobile will support students to better engage with their studies, and enhance the on-campus experience by providing personalised timetables, class/course information, easy access to learning resources and more.

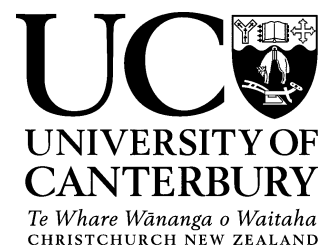
The Risk and Assurance Team continues to develop, test and implement Protecht, UC's Enterprise Risk Management tool. Protecht will provide risk owners, senior managers and ARC with improved reporting and greater visibility and oversight of risks, ultimately assisting in the delivery of UC's strategic objective to improve and enhance organisational efficacy and reduce the need for paper-based and manual processing.

Environmentally Sustainable

Work continues on the Ground Source Heat Pump that will heat the Group 4 buildings which currently are Rutherford, Beatrice Tinsley, Rehua and the C Block lecture theatres. A Continuous System Operational Performance (SCOP) test commenced late in 2024 and will finish soon. The boiler conversion reached a completion milestone late 2024, and in January the final health, safety and compliance features were designed to ensure smooth and continuous operation.

A new module on Sustainability went live for postgraduate students, available through the Learn system.

Memorandum/Pukapuka



To:	Ki:	University Council
From:	Nā:	Professor Cheryl de la Rey, Vice-Chancellor
Date:	Rā:	14 November 2024
Subject:	Kaupapa:	Academic Board report

Recommendations:

That Council notes the 8 November 2024 Academic Board Report.

Summary:

The Board endorsed the proposed joint testamur with Lincoln University and changes to the regulations to the Granting of Qualification Regulations and recommended them to Council for consideration at its November meeting. The Board also discussed the Faculty Boards terms of reference.

Attachments:

Attachment 1 - Academic Board Report from 8 November 2024.

Full papers commence overleaf.

ATTACHMENT ONE



TE POARI AKORANGA | ACADEMIC BOARD

REPORT TO THE COUNCIL

FROM A MEETING OF THE ACADEMIC BOARD

HELD ON FRIDAY 8 NOVEMBER 2024

REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor gave updates on the third consultation and expected visit by the University Advisory Group (UAG) panel, on her recent visits to alumni in Malaysia and Samoa and on a Business Canterbury event which was attended by the Prime Minister and various UC staff. She had taken the opportunity to speak to him and had advocated for an improvement in international student visa processing and had stressed that UC's ability to grow is being constrained by not enough funding for domestic students when the local demographic, particularly in Selwyn, is growing rapidly, faster than other areas in NZ.

REPORT FROM THE UCSA

Caleb Banks took the report as read. He thanked members for their work with the Executive during the year and acknowledged the strong and constructive relationship between UC and the UCSA. The Vice-Chancellor commended his contributions to the Board and wished him well in the future.

FEEDBACK ON THE REVIEW OF FACULTY TERMS OF REFERENCE

Members discussed the feedback received. They accepted the changes in principle, pending a review of the intent and consistency of language used between the preamble and the main text to ensure that it is not overly prescriptive.

AWARDING JOINT TESTAMURS WITH LINCOLN UNIVERSITY

The Board endorsed the proposed regulations changes and the testamur design and recommended they be forwarded to Council for approval.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 20 November 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Annual Report Draft Annual Report 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5	Planning, Strategy & Finance 31 December 2024 Q4 University Actuals vs Budget Report 31 January 2025 Financial Update UC Planning & Reporting Outline for 2025 UC Energy Plan Electricity Contract Procurement	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Arbitration Matter Arbitration Matter Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2 10.3	Other Delegation of Authority Updates Council Policies Annual Update Council Paper Cover Memo – Updated Template	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	Major Projects Kōawa Digital Screen Project Quarterly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3	Health & Safety HSE H&S Updated Audit Report Audit Findings Health, Safety and Wellbeing Policy Monthly Health & Safety Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2 13.3	From the Chancellor Ministerial Appointment Process Capital Investment Committee Chair Honorarium Chancellor Meetings & Correspondence	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

13.4	Council Workplan 2025 Update		
14.0 14.1 14.2 14.3	From The Vice-Chancellor Vice-Chancellor's Monthly Report Emeritus Professor Nominations Upcoming UC Events Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	Confirm New Actions From Meeting	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
17.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge will be of assistance in relation to the matters discussed and is relevant because of their involvement in the development of the reports to Council on these matters.