

COUNCIL Public Meeting Agenda Te Kaunihera o Te Whare Wānanga o Waitaha



Agenda

DATE	Thursday 27 March 2025
TIME	9:00am
VENUE	Council Chamber, 6 th Floor, Matariki Building

Refer to Page No.
(matches Diligent).

WELCOME & KARAKIA (opening meeting)

<i>Kia hora te marino</i>	<i>May peace be widespread</i>
<i>Kia whakapapa pounamu te moana</i>	<i>May the sea be like greenstone</i>
<i>Hei huarahi mā tātou i te rangi nei</i>	<i>A pathway for us all this day</i>
<i>Aroha atu, aroha mai</i>	<i>Let us show respect for each other,</i>
<i>Tātou i a tātou katoa</i>	<i>for one another</i>
<i>Hui e! Tāiki e!</i>	<i>Bind us all together!</i>

1. APOLOGIES
2. REGISTER OF INTERESTS 3
3. CONFLICTS OF INTEREST
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any University of Canterbury activities and to ensure that such conflicts of interest are noted and managed appropriately.
4. MINUTES
4.1. Confirming minutes of meeting held on 20 February 2025 – For Approval 7
5. MATTERS ARISING
6. FROM THE PRO-CHANCELLOR
6.1. Degrees Conferred in Absentia – For Approval -
7. FROM THE VICE-CHANCELLOR
7.1. Vice-Chancellor’s Monthly Report – For Information 11
7.2. Academic Board Report (21 February 2025) – For Information 17
(Associate Professor Alison Griffith)
8. PUBLIC EXCLUDED MEETING
Motion by the Chancellor for resolution to exclude the public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 20 February 2025	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Health & Safety Monthly Health & Safety Written Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5 8.6	Audit & Risk Committee Audit & Risk Committee Report (10 March 2025) Verbal Update Representation Letters Audit Fraud Questionnaire Annual Report 2024 for Approval Delegation of Authority to Approve Annual Report Post Meeting Audit Clearance & Audit Opinion	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Capital & Investment Committee Capital Investment Committee Report (10 March 2025) Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2 10.3 10.3.1 10.3.2	Planning, Strategy & Finance Monthly Financial Update (February 2025) 6-Monthly Annual Leave Liability Report Contracts Beyond Vice-Chancellor's Delegation of Authority Electricity Contract Procurement Payroll Software Contract	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	Digital Services Digital Transformation 6-Monthly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3	From the Pro-Chancellor April Council Strategy Day Agenda & Venue Workshops' Purpose Council Updated Workplan 2025	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2	From The Vice-Chancellor Vice-Chancellor's Monthly Report Academic Board Minutes 8 November 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

14.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting.

9. REPORT FROM THE PUBLIC EXCLUDED SESSION

10. GENERAL BUSINESS

11. NEXT MEETING

The next meetings will be held on:

- Wednesday 30 April 2025 – Council Strategy Day starting at 9.00am
- Thursday 15 May 2025 – Council Meeting starting at 9.00am

KARAKIA (closing meeting)

Unuhia, unuhia

Te pou, te pou

Kia wātea, kia wātea

Āe, kua wātea

Remove, uplift

the posts

in order to be free.

Yes, it has been cleared.

UC Council Register of Interests (as at 27 March 2025)

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Amy ADAMS (Chancellor)	2021	AMDON Farms Limited	Director and Shareholder
	2021	AMDON Investments Limited	Director and Shareholder
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2025	Gas Industry Company Limited	Director
	2021	Hampton Downs Trust	Trustee and Beneficiary
	2021	Melanoma NZ	Director
	2021	Montford Trust	Trustee and Beneficiary
	2021	St John	Volunteer Ambulance Officer
	2025	Southern Cancer Society	Chairperson (from April)
	2022	Tokona Te Raki (Māori Futures Academy)	Board Member
	2022	University of Canterbury Foundation	Trustee
Cheryl DE LA REY (Vice-Chancellor)	2020	Association of Commonwealth Universities	Council Member and Chairperson
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2022	Tokona Te Raki (Māori Futures Academy) Advisory Board	Board Member
	2019	Universities New Zealand Vice-Chancellors' Committee	Member
	2025	Universities New Zealand Education Committee	Chair
	2019	University of Canterbury Foundation	Trustee (Ex-officio)
	2019	University of Canterbury Trust Funds	Vice-Chancellor
Jack HEINEMANN	2023	Academic Board (ex officio Council)	Member
	2022	Academic Freedom Aotearoa (TEU)	Member
	2023	American Society for Microbiology	Member
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2023	Centre for Integrated Research in Biosafety (UC)	Director
	2023	Cluster for Community and Urban Resilience (UC)	Member
	2023	European Network of Scientists for Social and Environmental Responsibility	Honorary Member
	2023	Higher Education Academy	Fellow
	2024	Informal group of co-mentors for academics in governance roles	Member
	2023	Institute for Health and Environmental Research (Australia)	Board Member
	2023	International Brotherhood of Teamsters	Member
	2023	New Zealand Employment Court	Expert Witness
	2023	New Zealand Society of Microbiology	Member
	2023	Queenstown Molecular Biology Society	Member

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
	2021	Tertiary Education Union	Member
	2021 & 2023	University of Canterbury – Faculty of Science, School of Biological Sciences (and sub-committees) and biochemistry programme	Employee
	2023	University of Wisconsin Alumni Association	Lifetime Member
Keiran HORNE	2019	AJ & MJ Horne Family Trust	Trustee and Discretionary Beneficiary
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2019	CEC Charitable Trust	Trustee and Treasurer
	2024	Cooperative Bank	Director
	2019	Conductive Education Canterbury	Treasurer
	2023	Enable Networks Ltd and Enable Services Limited	Director & ARC Chair
	2019	Hamilton City Council	Director, Chair Audit Risk Committee
	2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
	2024	New Zealand Antarctica Institute trading as Antarctica New Zealand	Board Member
	2019	Quayside Holdings Ltd	Director, Chair Audit Risk Committee
	2019	Quayside Properties Ltd	Director
	2019	Quayside Securities Ltd	Director
	2019	ScreenSouth Ltd	Chair
	2021	Son	Student at UC
	2019	Spey Downs Ltd	Shareholder
	2019	Timaru District Council	Member, Audit and Risk Committee
Bruce IRVINE	2024	Air Rarotonga Ltd	Director
	2024	B.R. Irvine Ltd	Director/Shareholder
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2024	CSO Foundation	Trustee
	2024	Heartland Bank Ltd and subsidiaries	Director/Shareholder
	2024	House of Travel Ltd and subsidiaries	Director
	2024	John Britten Trust	Trustee
	2024	Market Gardeners Ltd and subsidiaries	Director
	2024	Scenic Hotels Ltd and subsidiaries	Director
	2024	Skope Industries Ltd	Director
	2024	University of Canterbury Innovation Medal	Judge
	2024	University of Canterbury MBA Course	Presenter (occasional)

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Luc MACKAY	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2024	Ingersoll Rand Incorporated	Shareholder
	2024	University of Canterbury	Student
	2024	University of Canterbury Students' Association (UCSA)	President
Rachel ROBILLIARD	2022	Canterbury Aoraki Conservation Board	Board member / Te Rūnanga o Ngāi Tahu appointee
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2022	Chapman Tripp	Employee
	2022	Kaihautū Matua, Executive Director, Office of Treaty Partnership UC	Aunty
	2023	Kōwhai Enterprises Limited	Shareholder
	2022	Mahaanui Kurataiao Ltd	Kaitiaki representative for Te Taumutu Rūnanga
	2023	Robby Robilliard Family Trust	Trustee
	2023	Tāwhaki Joint Venture	Riaka Te Aka Matua Rōpū
Gillian SIMPSON	2022	Te Taumutu Rūnanga	Kaitiakitanga portfolio member
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2024	Christ's College	Board Deputy Chair
	2019	Ministry of Education Statutory Services Provider	Independent Contractor
	2019	New Zealand Education Scholarship Trust	Trustee
Lisa TUMAHAI	2022	Sport New Zealand Governance Services	Independent Consultant
	2023	Arahura Holding Ltd	Director
	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2023	Hauora Māori Advisory Group (Ministerial advisory)	Board Member
	2023	He Pou A Rangī Climate Change Commission	Deputy Chair
	2023	Hinemoana Halo Partnership Fund Ltd	Director
	2024	Manuka Charitable Trust	Trustee
	2023	Ngāi Tahu Research Centre (UC)	Advisory Board Member
	2023	Poutini Ngāi Tahu Pōkeka Ltd	CEO
	2023	Te Kura Taka Pini Ltd	Director
	2023	Te Niwha	Assurance Group Member
	2023	Te Runanga o Ngāti Waewae Inc	Trustee
	2023	Waitangi National Trust Board	Representative South Island
	2023	West Coast Health	Trustee
Poto WILLIAMS	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2024	Eastern Community Sport & Rec	Board Member
	2024	John Macmillan Brown Estate Trust	Special Trust Advisor
	2024	New Brighton R.S.A.	Patron
	2024	South Island NRL Bid	Board Member (Community Engagement)

Name (Council Member)	Date notified	Person and/or organisation with interest	Nature of interest
Catherine WOODS	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trustee and Trust Beneficiary
	2023	Public Service Association	Member
	2023	Statistics New Zealand	Husband - Employee
	2023	UC Business School Committees including Research and H&S	Member
	2023	UC Students	Daughter and Niece
	2023	UC Wellbeing Advisory Group	Member
Adela KARDOS (General Counsel Registrar)	2024	Canterbury Educational Reserves Sale and Leasing Act 1876 (CERSLA)	Trust Beneficiary (All Staff)
	2024	Christchurch Hungarian Club Incorporated	Executive Committee Secretary
	2020	University of Canterbury	Employee

COUNCIL

Public Meeting Minutes

Te Kaunihera o Te Whare Wānanga o Waitaha



DATE	Thursday 20 February 2025
TIME	9:05am
VENUE	Council Chamber, Level 6, Matariki Building
PRESENT	Hon. Amy Adams (Chancellor), Professor Cheryl de la Rey, Vice-Chancellor, Professor Jack Heinemann, Ms Keiran Horne, Mr Bruce Irvine, Mr Luc MacKay, Ms Rachel Robilliard, Ms Gillian Simpson, Ms Lisa Tumahai, Hon. Poto Williams.
IN ATTENDANCE	Ms Heather Couch, Academic Quality & Records Teams Leader, Dr Michael Edmonds, Ms Ann Gibbard, Governance Advisor, Professor Peter Gostomski, Acting Deputy Vice-Chancellor (Research), Associate Professor Alison Griffith, Mr Grantley Judge, Governance & Compliance Manager, Ms Adela Kardos, General Counsel & Registrar, Professor Catherine Moran, Deputy Vice-Chancellor (Academic), Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life, Student Justice for Palestine: Joseph Bray, Jackson Duguid, Aurora Garner-Randolph, Jenna Kelly, Stephanus Kleynhans, Reid Reid, Elizabeth Stewart.
APOLOGIES	Ms Catherine Woods. Apologies for lateness: Hon. Amy Adams and Ms Gillian Simpson (9.10am).
WELCOME	The Pro-Chancellor opened the meeting with a Karakia.
REGISTER OF INTERESTS	The Pro-Chancellor requested that the Registrar be advised of any amendments to the Register of Interests.
CONFLICTS OF INTEREST	No conflicts of interest were advised.
MINUTES OF THE PREVIOUS MEETING	Confirming the Minutes of the meeting held on 20 November 2024 <u>Moved:</u> <i>That the minutes of the meeting held on 20 November 2024 be confirmed as a true and correct record.</i>

Carried

MATTERS ARISING

Action Schedule

The status of matters arising was noted.

HEALTH & SAFETY

Monthly Health and Safety Report

Mr Paul O’Flaherty, Executive Director People, Culture and Campus Life presented the Monthly Health & Safety Report.

It was noted that Mr Keith Lilley, Director Facilities Management, would now lead the University’s Health and Safety function and Ms Amanda Derry, Director People & Culture, would be responsible for staff and student wellbeing and would work closely with Mr Lilley.

Moved:

That Council notes the monthly Health and Safety Report.

Carried

**FROM THE
CHANCELLOR**

Degrees Conferred in Absentia

Moved:

That Council approves the degrees to be revoked and awarded in absentia for the public record.

Carried

Ms Heather Couch left the meeting.

**FROM THE VICE-
CHANCELLOR**

Vice-Chancellor’s Monthly Report

The Vice-Chancellor presented her report and responded to questions.

Moved:

That Council notes the Vice-Chancellor’s monthly report.

Carried

Academic Board Report

Associate Professor Alison Griffith presented the Academic Board Report and responded to questions.

Moved:

That Council notes the 8 November 2024 Academic Board Report.

Carried

**PUBLIC EXCLUDED
MEETING**

Moved:

That the public be excluded from the following parts of this meeting, pursuant to section 48 of the Local Government Official Information and Meetings Act 1987:

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5.0 5.1	Minutes Confirm public excluded minutes of 20 November 2024	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Annual Report Draft Annual Report 2024	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5	Planning, Strategy & Finance 31 December 2024 Q4 University Actuals vs Budget Report 31 January 2025 Financial Update UC Planning & Reporting Outline for 2025 UC Energy Plan Electricity Contract Procurement	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Arbitration Matter Arbitration Matter Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2 10.3	Other Delegation of Authority Updates Council Policies Annual Update Council Paper Cover Memo – Updated Template	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	Major Projects Kōawa Digital Screen Project Quarterly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3	Health & Safety HSE H&S Updated Audit Report Review Findings Health, Safety and Wellbeing Policy Monthly Health & Safety Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1 13.2 13.3 13.4	From the Chancellor Ministerial Appointment Process Capital Investment Committee Chair Honorarium Chancellor Meetings & Correspondence Council Workplan 2025 Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

14.0	From the Vice-Chancellor Vice-Chancellor's Monthly Report Emeritus Professor Nominations Upcoming UC Events Quarterly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)
14.1		To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.2			
14.3			
15.0	Confirm New Actions From Meeting	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
16.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
17.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

and that staff identified by the Chancellor and Vice-Chancellor, as having knowledge relevant to particular matters to be discussed, be permitted to remain at this meeting.

Carried

GENERAL BUSINESS There were no items of general business.

NEXT MEETING The next Council meeting will be held on Thursday 27 March 2025 at 9:00am in the Council Chamber.

MEETING CLOSED The public meeting closed at 3.07pm.

SIGNED AS A CORRECT RECORD: _____

DATE: _____

COUNCIL ACTION SCHEDULE
from the meeting held on 20 February 2025
(new and updated actions are shown in red)

	Action	By Whom	Due Date	Expected
1.	H&S Report to provide data on the November food poisoning incident.	Mr O'Flaherty	Feb 2025	Complete

Vice-Chancellor's Report to Council



March 2025

Introduction

After welcoming students back on campus with various events, the academic year is now in full swing.

The newly appointed Tumu Tuarua Rangahau | Deputy Vice-Chancellor Research & Innovation, Professor Lucy Johnston, took up her role on 3 March. She returned to UC after nine years of extensive leadership experience in research and innovation roles in Australia.

On 17 March we hosted Minister Matt Doocey who announced a new Associate Psychology qualification with UC being the first to offer it. This will help expand access to psychological support and strengthen New Zealand's mental health workforce. The first cohort of at least 20 students is expected to begin studying in 2026, with graduates joining the workforce in early 2027.

Engagement

On 13 February the Reserve Bank of New Zealand – Te Pūtea Matua announced the appointment of UC's Professor Philip Vermeulen as a full member of its governing Board. He will serve for a five year term, from 10 February 2025 to 31 January 2030.

On 22 February we hosted the annual Alumni and Community Picnic and connected with families in the community over a sausage sizzle, games and music.

A UC Malaysian Community picnic was hosted on 1 March. The local Malaysian alumni and community were invited to reconnect over a barbeque. Over 80 guests registered for the event.

UC academics in collaboration with the Crusaders Professional Development Manager launched a four-week programme to help young rugby players balance university study with high-performance sport on 7 March.

On 16 March, I was delighted to be part of a 300-strong team of staff and students who participated in the annual City2Surf event in UC shirts. This annual Christchurch city event brings together thousands of people to have fun getting active.

On 18 March we hosted our Business and Arts Careers Fair and our Law Recruitment Evening. These events connect students with networking and job opportunities, provide exposure to various industries, support career exploration and professional development through workshops, and enhance brand visibility for employers. 21 organisations participated in the Fair, and 26 attended the Recruitment Evening.

Supporting our sponsorship of the Young New Zealander of the Year Award, UC leaders hosted two tables of alumni at the nationally televised New Zealander of the Year Awards on 20 March at the Viaduct in Auckland. AVC-Engagement Brett Berquist presented the award. UC alum Ben Philpotts-Scales and William Murrell (founders of KiwiFibre) were also finalists in the Spark New Zealand Innovator of the Year category.

Education – Accessible, Flexible Future Focussed

The first few weeks of university can be challenging for first year students. A significant effort was made this year to improve on the transition experience for first-time students at UC. Following an analysis of transition data from 2024, new processes were put in place. New initiatives included an online module that students could access before coming to UC, and a “one-stop-shop onboarding checklist” in every hall of residence and on campus. Pre-allocation of tutorials and workshops for first year students was also a “game changer” for staff and students.

All first year undergraduate students were sent a *Readiness for Study* survey. The survey asked students to self-report on a range of factors that are known to be predictive of student success. Nearly 4,000 students responded to the survey and the information allows first year advisors to proactively reach out to students presenting with risks to a healthy transition.

The importance of careers and considering it early was highlighted with the new and returning students. The UC Careers and Work-Integrated Learning (WIL) team engaged with over 150 students in the first two weeks. Students were seeking support in making informed decisions about degree changes and applying for graduate roles.

Career and workplace engagement was also a focus of several taught masters programmes. Several students continued their work across the summer with industry-related projects highlighting the contribution of our students to local and national industry. A group of over 100 Master of Applied Data Science students presented their projects. The group, many of whom are international students, worked closely with industry partners and presented on topics ranging from power sources in Aotearoa to gaming and volcanoes.

UC’s connection with industry was also evident in success of four of our geography graduates having been accepted as Graduate Planners at New Zealand Transport Agency | Waka Kotahi. Every year the Agency accepts 21 people who are provided with an opportunity to work in different parts of the organisation with a guaranteed position at the end of the programme.

The importance of careers and considering it early was highlighted with the new students coming into UC as well. The UC Careers and Work-Integrated Learning (WIL) team engaged with over 150 students in the first two weeks. Students were seeking support in making informed decisions about degree changes and applying for graduate roles.

While there is much discussion about technology and AI in teaching, there is still a strong focus on hands-on innovative teaching. Dr Kate Pedley, with support from the Facilities Management Team, has created a geological teaching rock garden outside the Beatrice Tinsley building. The garden provides a selection of rocks from regions across the South Island. This garden will enable students to practice practical field skills before going on major field courses. The design is an interactive solvable map, and it is one of only three known teaching resources of this kind that exist globally.

Research – Impact on a Changing World

A recent PhD graduate, Purawich Watanasukh, has been awarded the National Research Award: Excellent Dissertation by the National Research Council of Thailand. The thesis was supervised by Dr James Ockey.

HIT Lab NZ has been selected to showcase UC's contribution to New Zealand's research impact at the cutting edge of technology by Universities NZ in their 2024 Research Impact Booklet. This booklet gives a high-level snapshot of how New Zealand's universities actively contribute to growing and sustaining a productive economy and the knowledge underpinning our vibrant culture and diverse and inclusive society.

Rodrigo Dias Takase, game developer at HIT Lab NZ, was selected as an Emerging Fellow as part of the KiwiNet Emerging Innovator Programme and was awarded a grant of \$10,000 to further develop his idea, validate its market potential, and engage with the industry.

Dr Jalal Mohammed has been appointed as a research collaborator with the Centre for Ageing and Healthcare Management Research, Hong Kong Polytechnic University, for a three-year term. This collaboration aims to foster research and funding initiatives across the Asia-Pacific region.

Professor Michelle Bannister has been invited to join NASA's Near-Earth Object Surveyor Science Team as one of only 25 collaborators. Professor Bannister's expertise on small body surveys and the population properties of small bodies was acknowledged as being particularly valuable to the Team. The US\$ 1 billion NASA space mission will run for at least a decade and involves very few collaborators outside of the United States of America.

People – Nurturing Staff, Thriving Students

The Welcome Day free pop-up vaccination clinic, mentioned in last month's report, attracted nearly twice the student demand compared to previous years, thanks in large part to promotional efforts by the UC Communications team. Health New Zealand administered all the doses they had available for Meningococcal variants. A second clinic was provided by the UCSA as part of their Summer Starter event in week 2, and saw similar levels of demand. With continued support from Health New Zealand, further clinics will be provided later in the year.

The Recreation Centre has had a strong start to the year, receiving over 34,000 visitors for the first two months of the year, with approximately 21,000 of those visits from 10 February, when the students arrived back on campus. There are currently over 13,000 members, of which about 98% are students.

The month of Ramadan started on 28 February. The Student Wellbeing team has provided staff with an information pack about Ramadan and also guidelines about how best to support students during the period of observance.

People and Culture is offering a new Leading Change programme. This aims to equip leaders with knowledge of the effect of change on themselves and their staff, and tools to inform and empower staff during periods of change. There is also a group of 12 staff undertaking a bespoke eight-week in-house programme on project and change management coaching programme, applying their new skills to current work activities and projects they are undertaking.

The Graduate School is facilitating a staff programme entitled *Taking an Intercultural Approach To Supervision*. Over half of UC's doctoral research students are international students. In this workshop staff identify some of the nuances of working in an international university, as well as exploring practices that can be applied to research supervision.

UC's Chief Information Officer, Michael Oulsnam, was elected as the Vice-President for the Council of Australasian University Directors of Information Technology (CAUDIT) for a two- year term.

Health and Safety

The Director of Facilities Management facilitated a planning session with the Health and Safety team and specialists from the FM team. Planning is underway to refresh the H&S risk register, and to place even further emphasis on staff training and auditing.

A new Health and Safety Sub-Committee of the Senior Leadership Team has been established to create space for in-depth reports and focus on health and safety. The sub-committee had its initial meeting in February. The sub-committee will conduct regular health and safety observations across the campus.

Health and Safety trends during February and March included the below:

- **Environmental and Ergonomic Hazards:** These are mainly issues after the summer work break and unseasonably cold patches of weather in January. Issues are being responded to where appropriate on a case-by-case basis.
- An increase in reporting of **unsafe conditions** was noted with potential, but not actualised, hazards recorded. Examples of these include trip hazards, items stored in access ways, and items stored inappropriately. Additional communications have been directed to DSOs regarding access ways and removal of items in these areas.
- **Student seizures resulting in hospitalisation.** Two students had seizures on campus in separate incidents. Staff reacted promptly, calling security who attended quickly with medical staff and resulted in both students being taken to hospital. Staff followed up with both students following the event and they seem to be recovering well.
- Further to the **food poisoning event**, food safety management audit reports are due following unscheduled visits by an external auditor. Findings and recommendations from these will provide information on current performance and inform the next steps when establishing a regular audit. It is planned that all food service providers, both student accommodation and campus outlets, will be subject to food safety audits.
- **Health risk – timber dust in workshops.** Two areas of concern have been identified – Fine Arts and Forestry. The areas within both departments with identified elevated risk are being assessed, and respiratory equipment training and fit testing implemented.

Internationalisation – Locally Engaged, Globally Networked

A webinar *Rippling Politics in the Pacific* organised by the Pacific Regional Security Hub (PRSH), an initiative of UC's Macmillan Brown Library was held on 5 March. Expert panellists from the PRSH including UC Distinguished Professor and PVC Pacific Steven Ratuva and visiting fellows, Associate Professor Tess Newton Cain, Dr Levi Tavita and Lopeti Senituli discussed latest Pacific political events and implications on stability and security. The panel was moderated by PRSH lead, Associate Professor Jose Sousa-Santos.

In partnership with Australian Education Management Group (AEMG), on 12 March UC ran a Transnational Education workshop to advance our offshore joint programme development, familiarising Academics from Science and Engineering with offshore teaching requirements for the programmes.

Organised by the Chinese Consulate General, on 13 March UC supported the launch of a new Chinese student safety initiative. This brought together education providers and agents across the South Island to educate Chinese students on keeping themselves safe whilst studying in New Zealand, with a particular focus on preventing cyber crime.

On 3 March we officially welcomed our first 2025 cohort of Erskine, Canterbury and Cambridge Fellows and their families over morning kai. This semester we have 34 visitors coming from Japan, USA, Canada, India, UK, Czech Republic, Switzerland, Brussels, Ireland and Australia. Our faculty members have an opportunity to work alongside our visiting fellows and our students can benefit from being taught by fellows who specialise in topics such as ornithology, tectonic geomorphology, neurolinguistics and time series econometrics.

Organisational Efficacy – of a sustainable scale by 2030

The University is in the process of finalising the Annual Report for the financial year ending 31 December 2024. The Audit process has progressed well with no major matters arising to date, further updates have been provided to Council meetings during the process. The Annual Report will be published on UC's website when this process is completed.

On 13 March I visited the Tupuārangi site. I also met the Southbase leadership team who provided assurance that the project is on track to accommodate 283 first year students in 2026. With the addition of Tupuārangi, UC will increase its student accommodation capacity to 3,081 rooms, up from the current 2,798, providing more opportunities for students to thrive in a supportive and caring environment.

UC's new Student Mobile application was launched in February. This application will replace UCGO with a contemporary app experience that fully leverages the capabilities of modern smartphones whilst also allowing UC to develop deeper integration and personalisation for students. The launch experience includes student calendar, campus maps, emergency calling for security, easy links to call student support service providers and promotion of first year onboarding modules (Takatu). Releases later this year will provide deeper integration with LEARN (Moodle) to provide students convenience of receiving course notifications and ability see recorded lectures and events.

Environmentally Sustainable

The Postgraduate module on Sustainability developed by the Sustainability Hub has been widely released to all postgraduate students

UC's Director of Facilities Management, Keith Lilley, was elected as an Honorary Fellow of the Royal Institute of British Architects (RIBA). *"RIBA Honorary Fellowships are awarded every year to people who have made a significant contribution to architecture but are not architects. Notable from the citation is that "Keith led the development of a sustainability reporting tool for the sector called the Sustainability Leadership Scorecard, now seen as a vital annual reporting toolkit for estates departments across the country."*

The Student Volunteer Army (SVA) Big Give annual flagship event - of which UC is a major sponsor - took part on 1 March. Over 340 students volunteered at the Red Zone's Corser Stream restoration site, mulching and weeding to support new native plantings in forming a riparian forest.

Council Memorandum/Pukapuka

Report To:	Council
Date of Meeting:	27 March 2025
Report Title:	Academic Board Report to Council
Date of Report:	5 March 2025
Report Author:	Professor C de la Rey, Associate Professor A Griffith, Eleri Nugent
For:	Information

Executive Summary

Council is asked to note:

- *the 21 February 2025 Academic Board Report and*
- *the proposals to introduce the following new qualifications which were endorsed by the Board, and which were reported to the Committee on University Academic Programmes (CUAP) on 1 March:*
 - Diploma in University Studies
 - Bachelor of Health, Certificate in Health, Diploma in Health, Graduate Certificate in Health, Graduate Diploma in Health
 - Conjoint Bachelor of Social and Environmental Sustainability and Commerce
 - (all to be found in Diligent attachment 2)

Recommendation

That Council notes:

- 1. The Academic Board report meeting from 21 February***
- 2. The proposals for new qualifications which were endorsed by the Vice-Chancellor under her delegated authority and have been reported to CUAP.***

Attachments

1. Attachment 1 - Academic Board Report from 21 February 2025.
2. Attachment 2 – CUAP Proposals (**refer to Diligent Reference folder “Academic Board Background Papers”**)

ATTACHMENT ONE



TE POARI AKORANGA | ACADEMIC BOARD

REPORT TO THE COUNCIL

FROM A MEETING OF THE ACADEMIC BOARD

HELD ON FRIDAY 21 FEBRUARY 2025

REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor gave updates on the changes in ministerial portfolios and the Science System Advisory Group Report, and she clarified that contrary to media reports, the Government has not communicated a decision on whether the two-year funding uplift for the tertiary sector will be continued. As requested by the Council she gave feedback on the Council's resolution on the Academic Board's motion to disclose, divest and suspend activities with Israel. She also presented an overview on current enrolments and budget targets.

RESEARCH DATA MANAGEMENT POLICY

The Acting Deputy Vice-Chancellor Research spoke to the policy. He thanked the eResearch team for their help in drafting the document, which had been open for feedback over several months. He said that the policy is being introduced to meet expectations of good data management but also because funding agencies are increasingly requiring universities to have institution-wide policies before grants are awarded. Following discussions, a majority of members endorsed the proposed new policy.

CUAP PROPOSALS

All proposals were endorsed with no substantial questions or comments.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
4.0	Council & Vice-Chancellor Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
5.0 5.1	Minutes Confirm public excluded minutes of 20 February 2025	These items concern matters that were previously dealt with during proceedings of Council from which the public was excluded.	Refer to previous minutes
6.0 6.1 6.2	Matters Arising Action Schedule Information Papers	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.0 7.1	Health & Safety Monthly Health & Safety Written Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
8.0 8.1 8.2 8.3 8.4 8.5 8.6	Audit & Risk Committee Audit & Risk Committee Report (10 March 2025) Verbal Update Representation Letters Audit Fraud Questionnaire Annual Report 2024 for Approval Delegation of Authority to Approve Annual Report Post Meeting Audit Clearance & Audit Opinion	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
9.0 9.1	Capital & Investment Committee Capital Investment Committee Report (10 March 2025) Verbal Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
10.0 10.1 10.2 10.3 10.3.1 10.3.2	Planning, Strategy & Finance Monthly Financial Update (February 2025) 6-Monthly Annual Leave Liability Report Contracts Beyond Vice-Chancellor's Delegation of Authority Electricity Contract Procurement Payroll Software Contract	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
11.0 11.1	Digital Services Digital Transformation 6-Monthly Update	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
12.0 12.1 12.2 12.3	From the Pro-Chancellor April Council Strategy Day Agenda & Venue Workshops' Purpose Council Updated Workplan 2025	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
13.0 13.1	From The Vice-Chancellor Vice-Chancellor's Monthly Report	To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(h)

13.2	Academic Board Minutes 8 November 2024	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
14.0	General Business	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)
15.0	Council-Only Time	To enable the University to carry out, without prejudice or disadvantage, commercial activities. To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(h) 7(f)(i)

I also move that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting.