



Oxford/Canterbury Exchange Programme 2024-25

Information about Oxford Fellowships at the University of Canterbury (‘Oxford Fellowship’)



Introduction from the University of Oxford

Building on the lengthy association between the two universities, the Oxford/Canterbury Exchange Programme provides an excellent opportunity for the regular exchange of staff between our faculties and departments. The scheme is administered by the University of Canterbury, and we are pleased to take an active and enthusiastic part in encouraging exchanges and contributing to the ongoing success of the Programme.

The Programme has been successful in arranging exchange visits across the academic divisions, involving a broad range of subjects. It has had an impact in highlighting some different approaches to teaching and research in our institutions in fields ranging from the Humanities to the Social Sciences to the Natural Sciences. It has also provided shared common experience, through extended periods of living in the two different countries. Participating academics from both Oxford and Canterbury have been uniformly positive about their experiences.

The University offers a warm welcome to any member of staff from Canterbury coming to Oxford under the Programme and I look forward to meeting future visitors. At the same time, we strongly encourage members of staff at Oxford University to consider the benefits of taking part in this Programme. Further information is available from the Erskine Programme Coordinator at the University of Canterbury (erskine@canterbury.ac.nz). Enquiries about the nomination procedure at Oxford University may be directed to Andrew Brown, Senior International Officer, International Engagement Office, University Offices, Wellington Square, OX1 2JD, e-mail: andrew.brown@admin.ox.ac.uk.

**Professor Patrick Grant FEng
Pro-Vice-Chancellor (Research)
University of Oxford
United Kingdom**

Introduction from the University of Canterbury

The University of Canterbury and the University of Oxford, in furtherance of their mutual interests in teaching and research, and as a contribution to increased international cooperation between them, hereby agree to cooperate within the framework of the regulations applying in each of the institutions and subject to the availability of resources, to enable the exchange of academic staff members.

This arrangement continues, under different terms, the staff exchange programme initiated between the universities in 2002. While visiting the exchange university, staff members will participate in teaching, seminars and academic meetings, as agreed with the hosting department, in order to facilitate the sharing of ideas and expertise with staff and students at the exchange university. The exchange also creates opportunities for joint research and encourages the exchange of publications and academic materials.

I warmly commend this expanded Programme for the undoubted growth it is bringing in the exchange of knowledge, professional links, and research collaborations between our two universities. The Fellowships to be awarded each year are available in all faculties and are additional to those available under the existing Visiting Erskine Fellowships, Erskine Grants, Visiting Canterbury Fellowships, Canterbury Grants and other leave programmes.

Professor Catherine Moran
Deputy Vice-Chancellor Academic
University of Canterbury
Christchurch, New Zealand

Regulations

- 1 Under the Oxford/Canterbury Exchange Programme, Visiting Oxford Fellowships may be awarded to academic staff members of the University of Oxford who are already advanced in the learning of any subject taught at the University of Canterbury for the purpose of giving lectures to students in such subjects at the University of Canterbury and contributing generally to the teaching programme.
- 2 An award will normally be for a period of one to three months (30 to 90 days). The maximum funded period of a Visiting Oxford Fellowship may be increased to four months (120 days) if a case is made and approved at the time of the nomination.
- 3 A Visiting Oxford Fellow at the University of Canterbury will receive
 - a grant-in-aid that takes account of a return air fare London/Christchurch by the most direct and economical route.
 - return rail or coach travel Oxford/Reading/Heathrow; and
 - a daily allowance towards living expenses.

When relevant, a second airfare will be offered for a spouse, domestic partner or other immediate family member living at the same address for a minimum visit, excluding travelling time, of 28 nights during the period of the Fellowship. The family member need not travel with the visitor in either direction. Please note that the University of Canterbury does not remit cash overseas to visitors for travel purposes or make cash reimbursements, after arrival. All travel arrangements must be arranged through the University of Canterbury's preferred travel agent, Orbit Travel.

- 4 Accommodation for the Visiting Oxford Fellow and immediate family member(s) will be arranged and paid for by the University of Canterbury for the period of the Fellowship proper (i.e., between the start and end dates of the Oxford Fellowship). Any additional rental charges (for nights outside of the Fellowship dates) will be billed separately to the visitor. Whilst every effort to meet the accommodation requirements of the visitor will be made, we are unable to guarantee any specific style, standard or location.
- 5 A Visiting Oxford Fellow normally remains on full salary from the University of Oxford for the duration of the leave.
- 6 A Visiting Oxford Fellow will receive:
 - office space (please note this may be a shared space).
 - shared secretarial support.
 - library and computer privileges; and
 - a honorary membership of the Staff Club

for the duration of the visit at no additional cost.

- 7 At the conclusion of the visit, a Visiting Oxford Fellow will receive a link via Qualtrics, the University of Canterbury's survey and questionnaire tool, to submit a brief report regarding the activities of the visit for the purpose of facilitating international benchmarking in curriculum, teaching and learning. The report will be circulated to the University of Oxford Council and to the University of Canterbury Senior Leadership Team and academic departments.

General Information

Quota

Three Visiting Oxford Fellowships at the University of Canterbury by University of Oxford academic staff members are available to be awarded each year. These Fellowships are additional to those available under the existing Visiting Erskine Fellowships, Visiting Canterbury Fellowships and other leave programmes.

Nominations

Nominations for Visiting Oxford Fellowships at the University of Canterbury are made by the Head of the relevant School/Department at the University of Canterbury and endorsed by the relevant Faculty Executive Dean. The nomination should also be supported by the Head of the relevant Department or Faculty at the University of Oxford.

The deadline for the receipt of nominations is **15 July 2024** for Fellowships to be held in 2025.

Selection

Nominations are sent to the Erskine Programme Coordinator, University of Canterbury and are considered in the first instance by the Deputy Vice-Chancellor Academic, University of Canterbury. Short-listed nominations will be forwarded to the University of Oxford prior to final selection. Decisions are expected to be notified in late **August 2024**.

Term Dates 2024/2025

Canterbury

Semester One		
	Start date	End date
Term 1	17 February 2025	4 April 2025
Term 2	28 April 2025	30 May 2025
Semester Two		
	Start date	End date
Term 3	14 July 2025	22 August 2025
Term 4	8 September 2025	17 October 2025

Oxford

	Start date	End date
Michaelmas	13 October 2024	7 December 2024
Hilary	19 January 2025	15 March 2025
Trinity	27 April 2025	21 June 2025
Michaelmas	12 October 2025	6 December 2025

For further information regarding provisional dates for Oxford, please visit:

<https://www.ox.ac.uk/about/facts-and-figures/dates-of-term>

Web addresses

University of Canterbury home page	www.canterbury.ac.nz
University of Oxford home page	www.ox.ac.uk
University of Oxford International Strategy Office	https://www.ox.ac.uk/international
University of Canterbury Erskine Programme	https://www.canterbury.ac.nz/engage/erskine/

Contact

For any assistance required, please contact:

Erskine Programme Coordinator, University of Canterbury at erskine@canterbury.ac.nz

Postal address: Private Bag 4800, Christchurch, NEW ZEALAND

Phone: +64-3-369-3375 (direct line) (Standard New Zealand time: 12 hours ahead of GMT/UST)

Office: Level 2 North, Matariki, University of Canterbury

Additional Information

Additional information can be found in 'Canterbury Fellowships at the Oxford-Canterbury (NZ) Exchange Programme' (<https://researchsupport.admin.ox.ac.uk/funding/oxford-canterbury>) and in 'Oxford Fellows' (<https://www.canterbury.ac.nz/engage/erskine/visitors/oxford-fellows/>).