

Insert Policy Name Here

<b>Last Modified   Nōnahea i Whakarerekē</b>	December 2024
<b>Next Review Date   Rā Arotake</b>	December 2028
<b>Approval Authority   Mana Whakaae</b>	Insert Job Title Here
<b>Contact Officer   Āpiha Whakapā</b>	Insert Job Title Here

## Introduction | Kupu Whakataki

XXXX.

## Policy Statement | Kaupapa Here

XXXX.

## Definitions | Tautuhinga

XXXX.

## Related Documents and Information | He kōrero anō

### Legislation | Whakaturetanga

- Insert links here

### UC Regulations | Ngā Waeture

- Insert links here

### UC Policy Library | Te Pātaka Kaupapa Here

- Insert links here

### UC Website and Intranet | Te Pae Tukutuku me te Ipurangiroti o UC

- Insert links here

## External | Mōwaho

- Insert links here

## Appendix | Tāpiritanga

XXXX.

**This policy remains in force until it is updated.**

<b>Document History and Version Control</b>			
<b>Version</b>	<b>Action</b>	<b>Approval Authority</b>	<b>Action Date</b>
v 1.00	New Policy	Insert Approval Authority here.	MMM YYYY